



GOVERNMENT OF PAKISTAN
PLANNING COMMISSION
PLANNING AND DEVELOPMENT DIVISION
PAKISTAN PLANNING AND MANAGEMENT INSTITUTE

No.2(36)PPMI/PD/11

Islamabad, the 25th August, 2011

Subject: TRAINING CALENDAR FOR 2ND QUARTER (OCT- DEC) 2011-12

Dear Sir,

Pakistan planning and Management Institute (PPMI), Planning Commission, Government of Pakistan invites nominations of suitable officers in BPS-17 and above working on relevant assignments for the following courses to be organized in 2nd quarter (October – December) of 2011-2012:

S.No.	Course Name	Dates
1.	Project Implementation Methodologies	11-13 Oct, 2011
2.	Harmonization of Financial Management Systems (in collaboration with World Bank)	24-28 Oct, 2011
3.	Statistical and Mathematical Tools for Policy Making	14-15 Nov, 2011
4.	Public Procurement System (in collaboration with World Bank)	12-16 Dec, 2011

2. A brief synopsis of contents of the above courses and subjects to be discussed is enclosed.
3. It is clarified that no fee is charged from the Government officers. However, other expenditure to be incurred on travelling, boarding and lodging etc of participants will be born by the nominating Ministries/Divisions/Provincial Governments/Departments/Organizations.
4. The nominations of relevant officers along with brief CV (one page) of nominee(s) must reach PPMI at least **10 days** before commencement of training course through concerned Ministries/Divisions/Departments/Organizations. In the case, more than one nominations are to be made for a training course by an organization, then priority must be clearly indicated as **Principal and Alternate Candidate**.
5. Please also ensure that necessary telephone contact number and fax number of nominating agency, controlling officer and the nominee is given in the covering letter enabling PPMI for prompt communication.

The nominee should report to PPMI for participation in training course only **after confirmation** of their registration by PPMI.

With kind regards,

Yours faithfully,

(MUHAMMAD ASHRAF CHAUDHRY)

Director General

Tel: 051-9259121

No. 2(36) PPMI/PD/11
Date: 25/8/2011
Admin-I

Contents of Training Courses to be organized at PPMI in
2nd Quarter (October-December) 2011-2012

1) Project Implementation Methodologies

(11-13 October, 2011)

- Preparation of Work / Cash Plan
- Project Scheduling... Tools & Techniques (CPM/PERT, Network Diagram, WBS, Gantt/Milestones Charts and Activity Charts)
- Application of MS-Project
- Project Governance and Implementation Nexus

Top-down Planning and Control of Projects

- The challenge of fast-track projects
- Project-design approach to mitigate risks
- Comparison with other approaches and tools

2) Harmonization of Financial Management Systems

(24-28 October, 2011)

- Introduction to Financial Management Systems
- Financial Analysis: Concepts and Techniques
- Financial Management and Governance Issues in Pakistan
- Effective resource allocation in support of the strategic objective of the organization
- Financial Reporting and Auditing
- Diagnosing strengths and weaknesses of Public Financial Management (PFM) systems
- Ongoing efforts for FM Systems Harmonization and Strengthening
- Reforms roadmap and management of reforms processes
- Rationale for Harmonization and Alignment
- Donor Requirements

- Pros and cons of PFM reform and harmonizing/aligning with donors requirements
- Prospects for using Country Systems
- Detailed Analysis through an FM Harmonization Framework
- FM Harmonization Matrix

3) **Statistical and Mathematical Tools for Policy Making:**

Quantitative Analysis

(14-15 November, 2011)

- Statistical and econometrics concepts
- Time series analysis (secular trend: cyclical, seasonal & irregular variations) and forecasting
- Index numbers

4) **Public Procurement System**

(12-16 December, 2011)

- Overview of procurement life cycle
- Procurement strategy: Supplier selection, proposed evaluation, Contract preparation, Bid evaluation and award
- Diagnosing strengths and weaknesses of Public Procurement System (PPS) based on OECD evaluation framework
- Public procurement rules 1-51
- Public procurement services regulations
- Transport Management in contracting
- Procurement System Reforms/ Regulatory framework in Pakistan
- Procurement Guidelines in the Perspective of Foreign-Funded Projects
- Legislative and regulatory framework
- Institutional framework and management capacity
- Procurement operations and market practices
- Integrity and transparency on the public procurement system
- Pros and cons of PPS reforms and harmonizing/aligning with donors requirements
- Reforms roadmap and management of procurement reforms processes