

Islamabad, the 25th March, 2010

No. 3(34) SEA/2010

OFFICE MEMORANDUM

SUBJECT: Training Programme: Effective Capacity Building for Senior Public Officials from Selected OIC Member States' by INPUMA, University Malaya, from October 31, 2010- November 13, 2010

The undersigned is directed to say that the University of Malaya, Kuala Lumpur has invited nominations for the **fully funded** subject training course. The application form for the subject training Programme may be downloaded by clicking the link Foreign Trainings under highlights section of EAD's web site: www.ead.gov.pk or Malaysian website address is http://www.intanbk.intan.my/cda/m_international/mtcp_main.php

2. The eligibility criteria and objectives of the course are as under:

Eligibility Criteria

- Should be a civil servant from the public sector of his/her respective county;
- 40-50 years of age;
- Should possess a good command of the English language (both spoken and written).
- Should have practical experience of more than five years in the public sector, particularly in area of administration, Politics and economic
- Must be in good health (applicants must submit his/her medical certificate together with the application form, failure upon which the candidature will be forfeited).
- Had never participated in previous MTCP/TCTP training programmes organized by INPUMA or other Malaysian implementing agencies;

Objectives

The participants would be able to:

- Enhance their knowledge and skills on the dynamics of capacity building;
- Learn from the experiences of Malaysia on politics, public administration, good governance and economic development;
- Establish professional networks between Malaysians and the selected OIC members states counterparts; and
- Learn from successful Malaysian experiences in both the public and private sector;

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **5th September, 2010, positively.**

- | | |
|---------------------------------------|---------------|
| 1. Application Forms (duly filled in) | four copies |
| 2. Proforma for Foreign Training | one copy |
| 3. Surety Bond/Undertaking. | one copy each |

4. Incomplete / late submission of documents / nomination will not be entertained. Moreover, deliberate provision of any wrong information on the part of the candidate shall be reviewed seriously.

Muhammad Tahir
(Muhammad Tahir)
Section Officer

- 1) Joint secretary (Admn), Prime Minister's Secretariat (Public), Islamabad
- 2) Secretary, Cabinet Division, Islamabad

Dy. No. 608 SJS(FT-I)
Date: 27-03-10

Dy No 464 DS(APII)
Dated 29-3-2010

OFFICE
2182
Date: 27-3-10

SJS(FT-I)

29.3.10
Dy (APII)

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Dy No. 1207 DS (Admin-I)
Date: 30/3/10

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