



No. 1(19)/2014-Admn-I

GOVERNMENT OF PAKISTAN Ministry of Commerce

SITUATION VACANT

Applications are invited to fill following regular posts in the Ministry of Commerce, Islamabad:-

S.No.	Name of the Post	No. of Posts	Age	Minimum Qualification	Domicile
1.	Staff Car Driver (BPS-04)	02	18 to 30 years	i. Primary Pass ii. Valid driving license holder and well versed in the traffic rules.	Punjab - 01 Balochistan - 01
2.	Dispatch Rider (BPS-04)	01	18 to 30 years	i. Primary Pass ii. Valid driving license holder and well versed in the traffic rules.	Punjab - 01
3.	Naib Qasid (BPS-01)	31	18 to 25 years	Primary Pass	Preferably Local
4.	Regular Farash (BPS-01)	01	18 to 25 years	Primary Pass	Preferably Local

How to Apply ?

1. All recruitment shall be made in accordance with Establishment Division's recruitment policy vide O.M. No. 53/1/2008/SP, dated 22-10-2014.
2. 05 years general age relaxation and other age relaxation will be admissible as per prescribed rules of Government of Pakistan.
3. Applications will be acceptable only on prescribed application form to be downloaded from website of the Ministry of Commerce (www.commerce.gov.pk)
4. Candidates must indicate the post applied for on the right side of the envelope.
5. Copies of testimonials are not required to attached. Original documents will be examined at the time of test / interview.
6. Only eligible and short listed candidates will be called for test / interview. Government Servants may apply through proper channel.
7. No TA / DA shall be admissible for test / interview.
8. Incomplete applications and those received after due date will not be entertained.
9. Quota of disable, women and minorities will be observed as per rules.
10. Applications must reach the undersigned within **15 days** of publication of this advertisement on the address given below.

Deputy Director (MOC)
Ministry of Commerce
Room No. 521, A-Block, Pak Secretariat, Islamabad
Ph: 051-9201011

PID(i)4011/16

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**

Application for the Post of _____

Paste your
Passport size
photograph not
older than 6
months having
blue background
with gum

In case of regular Government Servant please attach copy of NOC from the Department

Name of Department	Name of Post held with BPS	Date of Appointment	Post Status Regular/ Contract/ Daily Wages

Note: Please fill the form in "Block Letters" and tick relevant box:

1) Name of Applicant

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2) Father's Name

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3) Date of Birth (as per CNIC/ Matric Certificate)

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4) Sex

Male	Female
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5) Religion

Muslim	Non Muslim
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6) "NADRA" Computerized National Identity Card No.

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7) Mobile No

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8) Domicile

Islamabad	Punjab	Sindh (Urban)	Sindh (Rural)	Balochistan	KPK	GB/ FATA	AJK
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9) Are you Disable?

Yes	No
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9) Do you have valid Driving License? Yes/ No If yes please specify which one _____

10) Postal Address _____

(All correspondence will be made on this Address)

11) Educational Qualification (In Chronological Order)

Title of Certificate/ Degree	Name of School/ College/ University	Division/ Grade

12) Professional Experience

Name of Post	Organization/ Department Name	Duration of Job

13) Whether convicted or arrested in any Case? Yes/ No

I hereby certify that information given in this form is correct to the best of knowledge. Any information found false will be treated as breach of trust and I shall be liable for cancellation of my application.

Date _____

Signature of Applicant _____