

VACANCY ANNOUNCEMENT



Government of Pakistan
MINISTRY OF COMMERCE
Islamabad

VACANCY ANNOUNCEMENT: CHAIRMAN NATIONAL TARIFF COMMISSION

Position of the Chairman is vacant in the National Tariff Commission, Islamabad. This position is on MP-I Scale for a contractual term of three-years, with a possibility of renewal by the Federal Government for a further 2 years.

Education:	Masters, Professional or Ph.d degree from an accredited University / Institute, preferably in the following areas :International trade laws, business and commercial laws, economics, accountancy, tariffs and trade, commerce and trade, or a trade-related subject; Working knowledge of trade remedy laws would be an advantage
Experience and skills:	<ol style="list-style-type: none">1. 15 years direct work experience in commerce and international trade - A focus on trade remedy laws would be an asset;2. An additional 5 years experience in trade, commercial and business law3. In-depth understanding of tariffs, economics and accounting matters4. Work experience with an international business management organization would be regarded as an added qualification

Interested candidates shall submit by mail, an application, along with copy of their CNIC and a detailed CV, by the 20th August, 2014 at the following address

**Joint Secretary Administration
Ministry of Commerce
Block A, Pak Secretariat
Islamabad
Tel: 051- 9206411, Fax: 051-9204059
For further details please visit www.commerce.gov.pk**



Government of Pakistan
MINISTRY OF COMMERCE
Islamabad

**VACANCY ANNOUNCEMENT:
CHAIRMAN
NATIONAL TARIFF COMMISSION**

Short job description: The incumbent will lead the National Tariff Commission which is responsible for all matters in the area of trade remedy investigations and tariff advice.

Organizational Background: Established in 1990, the NTC is a federal government body and ancillary organization of the MOC of the Government of Pakistan. The two major functions of the NTC are to provide tariff advice to the Ministry of Commerce on all trade matters and secondly it is mandated with administration of trade remedy laws to ensure trade readiness for domestic producers, exporters and foreign businesses. Its core functions are to carry out investigations under the trade remedy law and legal and economic analyses, research and IT analyses and administrative tasks.

Responsibilities:

1. Leading and supervising the work of the Investigation teams
2. Ensuring formation of a work programme, setting priorities and ensuring quality control
3. Overseeing the work of the all the teams in the NTC
4. Ensuring efficient management of procedural and organizational aspects of trade remedy laws
5. Managing the preparedness for conduct of negotiations in the WTO in Rules negotiations

6. Overseeing technical assistance and cooperation activities
7. Coordinating effectively with all line ministries
8. Effective liaising with relevant international organizations, private sector businesses.

Education: Masters, Professional or Ph.d degree from an accredited University / Institute, preferably in the following areas :International trade laws, business and commercial laws, economics, accountancy, tariffs and trade, commerce and trade, or a trade-related subject; Working knowledge of trade remedy laws would be an advantage

Experience

1. Minimum 15 years experience in commerce and international trade ; A direct focus on trade remedy laws would be an advantage
2. Extensive experience of dealing with legal matters plus a minimum five years practical experience in international trade, commercial and business law
3. In-depth work exposure to tariffs, economic and accounting matters associated with trade remedy laws
4. Demonstrated abilities to deal with budgets, finance and administration

Skills Set

1. Direct work-experience in dealing with knowledge-based organizations
2. Skilled at organizational and change management
3. Work experience with an international business management organization is an added benefit
4. Demonstrated experience in managing multilateral, commercial, legal negotiations
5. Intellectual flexibility, sound technical and political judgment
6. Strong communication and diplomatic skills.
7. Proven ability to manage effectively the work of a team of professional and support staff

A competitive salary package as MP - 1 shall be available. Interested candidates shall submit their an application form, a cover letter and a full CV by the 20th August, 2014 in hard copy or email format at the following address:

Joint Secretary (Admin)
Ministry of Commerce
Block A, Pak Sectt
Islamabad
Tel: 051-9202362, Fax: 051-9204059