Government of Pakistan
Ministry of Commerce
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Subject: **TRAINING COURSE AT SECRETARIAT TRAINING INSTITUTE, ISLAMABAD.**

The Secretariat Training Institute has invited nominations for the Two-Week (Part-Time) training course on**"Installation of Operating Systems (Windows) and Software"** for Government Servants (Assistant, DEO, Computer Operator ,Data Processing Assistant,/Supervisor, Stenotypist, Stenographer & PA) having basic knowledge of computer from 19-12-2011 to 30-12-2011 for two hours daily starts from 9:00 a.m to 11:00 a.m.

2.   Nominations of the suitable Officials/Officers duly recommended/approved by the respective Senior Officers may be forwarded to this Section latest by **12-12-2011**.

(MARIA KAZI)
Section Officer (Admn-I)