

Government of Pakistan M/o Professional & Technical Training Pakistan Manpower Institute

Phone(O) <u>9252546</u> Fax: <u>9252595</u>

Shahrah-e-Suhrawardy Near Zero Point <u>Islamabad:</u> Ref.No. Admn.8(78)/11-CT

Dated 16thth Nov., 2011

Subject:-

COMPUTER TRAINING COURSE ON: "DESKTOP APPLICATION DEVELOPMENT WITH VISUAL BASIC" (19-23" DECEMBER, 2011)

Dear Sir/Madam.

Pakistan Manpower Institute (PMI) organizes capacity building training courses, seminars & workshops including computer training programmes in the wide spectrum of development and utilization of human resources for the officers/executives from public and private sector organizations and non-governmental organizations (NGOs) all over the country.

PMI has planned to organize a computer training course on "<u>Desktop Application Development With Visual Basic"</u> (19-23rd December, 2011). The objective of this program is to upgrade the knowledge and skills of the participants with desktop software application development with visual basic.

You are requested kindly to send nomination(s) for the course from your organization of the personnels having some basic knowledge in the related field. Timing of the course will be from 0900 to 1130 a.m. The Institute is not charging any fee for this course. However, TA/DA and accommodation facility, if involved, will be provided to the participants by their respective organizations. Your personal interest in the matter will be highly appreciated.

Mr. Javaid Iqbal (Ph.9252546), Deputy Director/Course Coordinator may be contacted for further information, if any. <u>Contact/fax numbers of nominating agencies/nominees, if provided, will facilitate us in confirmation of nominations and also for making future correspondence.</u>

Yours sincerely,

MOST IMMEDIATE

Islamabad, the 9th December, 2011

CIRCULAR

Copy of Pakistan Manpower Institute's letter No. 8(78)/11-CT, dated 16-11-2011 is forwarded with the request that nomination of suitable officers, duly approved by their respective officer may kindly be furnished to Admn-I Section latest by 14-12-2011.

(MARIA KAZI)
Section Officer (Admn-I)