

Government of Pakistan  
Ministry of Commerce

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Subject: **TRAINING COURSE AT SECRETARIAT TRAINING INSTITUTE,  
ISLAMABAD.**

The Secretariat Training Institute has invited nominations for the Four-Week (Part-Time) English Typewriting course including syllabus of Ms. Word, Ms. Excel & Power Point for Government servants and their dependents from 19-04-2010 to 15-05-2010 (ES).

2. Nominations of the suitable officials, duly recommended/approved by the respective senior officer, may be forwarded to this Section latest by 06-04-2010.

  
(HINA GUL)

Section Officer (Admn-I)

**All Offices, Ministry of Commerce, Islamabad.**

Admn-I Section's UO No. 2(15)/2008-Admn-I, dated 30-03-2010