

MOST IMMEDIATE

No. 2(17)/2011-Admn-I
Government of Pakistan
Ministry of Commerce




Islamabad, the 18th June, 2013

CIRCULAR

A copy of letter No.1(1)/TRTA-II/PITAD/2010, dated 12-06-2013 received from Pakistan Institute of Trade & Development (PITAD) regarding one day short training course on "Project Cycle Management" for officers scheduled to be held from 27th June, 2013 at Pakistan Institute of Trade & Development (PITAD), Islamabad. The training programme will be start from 9:00 a.m to 12:30p.m.

2. The interested officers of this Ministry are requested to please sent their nominations/consent duly approved/recommended by their senior respective officer to this Section latest by 20-06-2013 positively for onward submission to the Pakistan Institute of Trade & Development (PITAD), Islamabad.


(FAHAD RAZA)
Section Officer (Admn-I)

Copy to:-

All Officers of the Ministry of Commerce, Islamabad.



Government of Pakistan
Ministry of Commerce
Pakistan Institute of Trade and Development



From: Syed Kausar Ali Zaidi,
Director, PITAD

Dated: June 12, 2013
F.No.1 (1)/TRTA-II/PITAD/2010

Subject: Training Course on Project Cycle Management at PITAD on 27 June 2013

Dear Sir,

As you are aware, that Pakistan Institute of Trade and Development (PITAD) is a premier institute for training. It conducts short and long training courses for public and private sector in collaboration with leading national and international organizations.

2. PITAD is organizing a short training Programme on 27 June 2013 on Project Management covering preparation of feasibility study, financial lay out, log-frame, execution, monitoring and evaluation. This training Programme aims at enhancing capacities of Public and Private sectors in better understanding project cycle operation. The training programme would be from 0900-1230 hrs with a refreshment/tea break.

3. It would be appreciated if two officers are nominated from Ministry of Commerce to attend the subject training Programme on 27 June 2013 at PITAD, Islamabad.

Yours sincerely,


(Syed Kausar Ali Zaidi)
Director, Admn

Joint Secretary (Admn)
Ministry of Commerce,
A-Block, Pak Secretariat,
Islamabad.