

No. 2(1)/2016-HR & CP

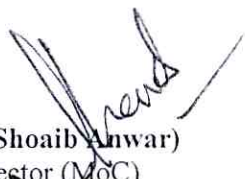
Islamabad the 23rd May, 2016.

C I R C U L A R

Subject: **NOMINATION FOR WORKSHOP ON TOTAL QUALITY MANAGEMENT FOR PUBLIC SECTOR ORGANIZATION TO BE HELD FROM 01-03 JUNE, 2016.**

Management Services Wing, Establishment Division, Lahore has invited nomination of BS-17,18, or 19 officer to attend the subject workshop to be held at the Auditorium of Administrative Services , University of Punjab (New Campus) Lahore from 9 AM to 3 PM daily. The Training fee is five thousand per participant but officers paid from Federal Consolidated fund are exempted from fee and Ministry does not need to pay it.

2. The Last date for sending nomination is **27-05-2016**
3. All officers from BS-17 to BS-19 are requested to send their nominations duly approved by their respective Heads of Wings to this office by **24-05-2016**.


(Muhammad Shoaib Anwar)
Deputy Director (MoC)

All officers from BS-17 to BS-19 Ministry of Commerce, Islamabad.

Copy is forwarded for similar action to:-

- i. The Director General, Pakistan Institute of Trade & Development Islamabad.
- ii. The Director General (TO) Directorate General of Trade Organization (DGTO), Islamabad.
- iii. The Director General, Trade Dispute Resolution Organization, Ministry of Commerce, Islamabad.
- iv. The Director General, (HR) Trade Development Authority, Karachi.