

GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE



Subject: **TRAINING COURSES AT SECRETARIAT TRAINING INSTITUTE,
ISLAMABAD.**

The Secretariat Training Institute has invited nominations for the following
(Part-Time) training courses:-

Sr. #	Name of Training Course	Last Date
i.	Three-Day (Part-Time) Training Course on “ Financial Management under PIFRA ” for Officers in BS-17 to BS-19 from 19-03-2013 to 21-03-2013 for three hours daily from 09:00 a.m to 12:00 noon.	14-03-2013
ii.	2-Month (Part-Time) “ English Short Hand Speed Course ” for Stenographers, Stenotypists ,LDCs & Dependents of Government Servants who have already completed theory course from 01-04-2013 to 31-05-2013 for two hours daily from 09:00 a.m to 11:00 a.m.	22-03-2013

2. Nominations of the suitable officers/officials may be forwarded to this Section with the approval of respective Senior Officers, as the last date mentioned therein. **Moreover, STI is interested in encouraging the women participation/nomination in the above mentioned training course at Sr. No :(i).**


(MARIA KAZI)
Section Officer (Admn-I)