

GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE



Subject: **TRAINING COURSES AT SECRETARIAT TRAINING INSTITUTE,
ISLAMABAD.**

The Secretariat Training Institute has invited nominations for the following
(Part-Time) training courses:-

Sr. #	Name of Training Course	Last Date
i.	Three-Days(Part-Time) Training Course on“ Occupational Emotional Intelligence ” for Officers of BS-17 to BS-19 from 25-02-2013 to 27-02-2013 for three hours daily from 09:00 a.m to 12:00 noon.	08-02-2013
ii.	Four-Days(Part-Time) Training Course on “ Effective Communication & Negotiation Skills ” for Officers in BS-17 to BS-19 from 25-02-2013 to 28-02-2013 for three hours daily from 09:00 a.m to 12:00 noon.	08-02-2013

2. Nominations of the suitable officers of BS-17 to BS-19 may be forwarded to this Section with the approval of respective Senior Officers, as the last date mentioned therein. **Moreover, STI is interested in encouraging the women participation/nomination in the above mentioned training courses.**


(MARIA KAZI)
Section Officer (Admn-I)