



GOVERNMENT OF PAKISTAN  
PLANNING COMMISSION  
MINISTRY OF PLANNING, DEVELOPMENT AND REFORM  
PAKISTAN PLANNING AND MANAGEMENT INSTITUTE  
PPMI Complex, St. No. 1, Sector H-8/1, Islamabad. Tel: 051-9258323, Fax: 051-9258324  
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No.2(31-1)PPMI/PD/13

Islamabad, the 19<sup>th</sup> May, 2014

**Subject: TRAINING CALENDAR FOR 1<sup>ST</sup> QUARTER (JULY 2014 TO SEPTEMBER 2014)**


Dear Sir / Madam,

Pakistan Planning and Management Institute (PPMI), Ministry of Planning, Development and Reform, Government of Pakistan invites nominations of suitable officers in BPS-17 and above working on relevant assignments for the following courses to be organized during 1<sup>st</sup> Quarter (July 2014 to September 2014):

S.No.	Course Name	Dates
1	Tendering and Contract Processes in Project Management	11-13 Aug, 2014
2	Project Preparation and Management	25-29 Aug, 2014
3	Public Procurement Policies / System. PPRA Rules	9-12 Sept, 2014
4	Project Preparation / PC-I -V / Monitoring And Evaluation Techniques / Development Of KPIs.	22-26 Sept, 2014

- It is clarified that no fee is charged from the Government officers. However, other expenditure to be incurred on travelling, boarding and lodging etc of participants will be borne by the nominating Ministries/Divisions/Departments/Organizations.
- The nominations of relevant officers along with brief CV (one page) of nominee(s) must reach PPMI at least **(07 days)** before commencement of training course through concerned Ministries/ Divisions/ Departments/ Organizations. In case, more than one nominations are to be made for a training course by an organization, then priority must be clearly indicated as **Principal and Alternate Candidate**.
- Please also ensure that necessary **telephone contact number and fax number of nominating agency**, controlling officer and the nominee(s) are given in the covering letter enabling PPMI for prompt communication.
- The nominee should report to PPMI for participation in training course only **after confirmation of his/her registration by PPMI.** (Hostel facility is available)

Yours sincerely,

  
(MUHAMMAD ANWAR HUSSAIN CH.)  
Director General, PPMI  
Tel: 051-9250265

- Secretaries of Ministries/Divisions.
- Chief Secretaries of Provinces/ AJK/ GB. FATA.
- Additional Chief Secretaries (P&D Deptt.) of Provinces.
- ACS (Dev), AJK, N.A and FATA Secretariat.
- Public Sector Organizations.