

Government of Pakistan Ministry of Education and Trainings

Pakistan Manpower Institute

Phone (O) <u>9252554</u> Fax: <u>9252595</u>

Shahrah-e-Suhrawardy Near Zero Point <u>Islamabad:</u>

Ref.No.admn.8 (90)/12-CT Dated: 13th Dec.,2012

SUBJECT:

COMPUTER TRAINING COURSE ON "MODERN DATABASE MANAGEMENT" (14-25 JANUARY 2013).

Dear Sir/Madam,

Pakistan Manpower Institute (PMI) organizes training courses in the wide spectrum of development and utilization of human resources and Information Technology for the officers/executives/staff from public and private sector organizations and non-governmental organizations (NGOs) all over Pakistan

- 2. The institute has planned to organize a training course on "Modern Database Management" (14-25 January, 2013). The objective of the course is to enable the participants to manage the information in a computerize way through development of a database.
- 3. You are requested kindly to send nomination(s) for the course from your organization of the personnels having some basic knowledge in the related field. Timing of the course will be from 0900 to 1130 a.m. The Institute is not charging any fee for this course. However, TA/DA, accommodation if involved, will be provided to the participants by their respective organizations. Your personal interest in the matter will be highly appreciated.
- 4. Ms. Farhat Shafiq (Ph. 9252552), Assistant Director/Course Coordinator may be contacted for further information, if any. Contact/fax numbers of nominating agencies/nominees, if provided, will facilitate us in confirmation and also for making future correspondence.

With regards.

whammad Aram)

Yours sincere

MOST IMMEDIATE

No. 2(13)/2009-Admn-I Government of Pakistan Ministry of Commerce

Islamabad, the 28th December, 2012

CIRCULAR

Copy of Pakistan Manpower Institute's letterNo.Admn.8(90)/12-CT, dated 13-12-2012 is forwarded with the request that nomination of suitable officers, duly approved/recommended by their respective senior officers may kindly be furnished to Admn-I Section latest by 03-01-2013.

Section Officer (Admn-I)