



Ref No. 11(8)/13-CT

Government of Pakistan
Ministry of Education, Training and Standards in Higher Education
PAKISTAN MANPOWER INSTITUTE
Shahrah-e-Suhrawardy near Zero Point
Islamabad, Dated 5th March, 2014

DIRECTOR GENERAL
Phone (O) 9252594, Fax 9252595

Subject: - COMPUTER TRAINING COURSE ON: "E-GOVERNMENT AND ORGANIZATIONAL DEVELOPMENT" (23 TO 25, APRIL, 2014)

Dear Sir/Madam,

Pakistan Manpower Institute (PMI) organizes training courses in the wide spectrum of development and utilization of Human Resources and information technology for the officers/executives from public and private sector organizations and non-governmental organizations (NGOs) all over Pakistan.

2. PMI has planned to organize a Computer Training course on "E-Government and organizational development (23-25, April, 2014)". The objective of the course is to clear the concept of electronic government, EA (Enterprise Architecture) and to enable the participants to facilitate their organizations by using E-government services.

3. **You are requested to send nomination(s) of suitable officers of BS-17, and above for the above stated training courses from your organization having some basic knowledge in the related field. Nominees are required to bring their one recent passport size photograph and copy of their official identity card along with them for the registration purpose. The Institute is not charging any fee for this course, however, TA/DA, accommodation if involved, will be provided to the participants by their respective organizations. Submit the nomination of suitable Officer/Officials before 18/04/2014; no nomination will be entertain afterword. The nomination of nominees should be forwarded to this Department on the format given below.**

S.No	Name & Designation	Name of Course	Contact No.	Email Address

4. Timing of the course will be from 0900 to 1300 your personal interest in the matter will be highly appreciated. For further information please contact Mr. Asif Safdar, Assistant Director, PMI (Coordinator of the Course) on Phone No.9252552, Email - rana_mef@hotmail.com.

With regards.

Yours sincerely,


(Haroon Ahmed Khan)

Secretary,
Commerce Division, Ministry of Commerce and
Textile Industry, Block "A", Pak. Secretariat, Islamabad