## MOST IMMEDIATE

No. 2(13)/2009-Admn-I Government of Pakistan Ministry of Commerce

0000

Islamabad, the 16th June, 2014

## CIRCULAR

Pakistan Manpower Institute has invited the nominations of officials of BS-11 and above for the following training course having basic knowledge of Information Technology scheduled to be held in the month of July, 2014:

i.	Four days Information Technology Training Course on "Office Automation with MS Office" from 1 <sup>st</sup> to 4 <sup>th</sup> July, 2014 (Timing: 9:00 a. m to 1:00 p. m).	20-06-2014
----	---	------------

 It is therefore requested that the nomination of suitable officials of BS-11 and above along with their E-Mail Address duly approved/recommended by their respective senior officers may kindly be furnished to the undersigned as the date mentioned against each course.

> (Muhammad Suleman Mahsud) Section Officer (Admn-I)