

MOST IMMEDIATE

No. 2(1)/2015-Admn-I
Government of Pakistan
Ministry of Commerce




Islamabad, the 15th January, 2015

C I R C U L A R

Subject :- **ONE-WEEK COURSE ON "CIVIL DEFENCE CAMP RELIEF MANAGEMENT" :**

A copy of letter No. 3(198)/2015-CDA/TRG/48, dated 05-01-2015, received from Civil Defence Academy, Lahore regarding "One-Week Civil Defence Camp Relief Management Course No.CRM-05 " for the Male Officers/Senior Officials having at least cadre of BPS-14 and above scheduled to be held from 26th January to 6th February, 2015 at the Commandant, Civil Defence Academy, 22-Aikman Road, GOR-I, Lahore.

2. The interested officers/officials of this Ministry are requested to please sent their nominations/consent duly recommended/approved by their respective Senior Officers to this Section latest by 20-01-2015. For further information please contact on Phone No:042-99200379, Fax.No:042-99200380 or may visit website: www.civildefence.gov.pk.


(Muhammad Usman Ghani)
Section Officer (Admn-I)

Forwarded to:-

All Officers/Officials Concerned having at least cadre of BPS-14 & above of the Ministry of Commerce

No.3 (198)/2015-CDA/TRG/ 48
GOVERNMENT OF PAKISTAN
CIVIL DEFENCE ACADEMY

Dated 05 JAN 2015

From

The Commandant,
Civil Defence Academy,
22-Aikman Road, GOR-I,
Lahore.

To

The Deputy Secretary Admn),
Ministry of Commerce,
Islamabad.

Subject: **CIVIL DEFENCE RELIEF CAMP MANAGEMENT COURSE**

Dear Sir,

In accordance with ATP-2015, the Civil Defence RELIEF CAMP Management Course No.CRM-05 is scheduled to be held in the Academy from 26.01.2015 to 06.02.2015 .

2. The objectives of the course are to cater the problems arising out of natural disasters such as flood, earthquake, wind storms, drought and famine etc., in peace time as well as multifarious difficulties faced by the population due to evacuation in war. Various rehabilitative and relief measures are made known to the participants of the course and to produce Officer / Supervisory Staff to manage/ supervise/assist post disaster relief & rehabilitation measures for the affectees.

3. We are pleased to allot 02 seats to your esteem department / organization for the above said course which, may kindly be availed in full.

4. It is, requested, that nominations be sent to this office one week before the commencing date and the nominees (Male Officers/Senior Officials) having at least cadre of (BPS-14) and above, be directed to report to the Commandant, Civil Defence Academy, 22-Aikman Road, GOR-I, Lahore on 26.01.2015 at 0900 hrs., but not later than 27.01.2015 (F.N). It is further informed that limited accommodation is available which will be filled on first come first served basis. Nominees are entitled to draw TA/DA from their respective departments as admissible under the Govt. Rules. For more information please make contact on Phone No. 042-99200379, Fax 042-99200380 or see our web site www.civildefence.gov.pk

With regards,

Yours sincerely


(AMIR KHAN)
COMMANDANT