



Government of Pakistan
Labour and Manpower Division
Pakistan Manpower Institute

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Shahrah-e-Suhrawardy
Near Zero Point
Islamabad:

Ref.No. 2 (194)/10-T&R
Dated: 15th December, 2010

DIRECTOR GENERAL

SUBJECT: TRAINING COURSE ON "HUMAN RESOUCE DEVELOPMENT AND EDUCATIONAL PLANNING" (24TH-28TH JANUARY, 2011).

Dear Sir,

Pakistan Manpower Institute (PMI), besides other activities, arranges a series of training courses in the wide spectrum of Human Resource Development and labour related issues. These programmes are organized for the Officers and Executives from public and private sector organizations dealing with human resource development and management. The purpose of organizing such activities is to disseminate information to the participants and enhance their prowess with regard to the issues in the area.

2. The Institute has planned to organize a full time training course on "Human Resource Development and Educational Planning" (24- 28th January, 2011). The objective of the course is to foster understanding of the concept of human resource development and educational planning & to familiarize with the approaches of human resource development vis-à-vis the educational planning for optimum utilization of human and material resources.

3. You are requested to kindly send nomination(s) for the training course from your organization. The Institute is not charging any fee for this course, however, TA/DA & accommodation facility, if involved, will be provided to the participants by their respective organizations. Your personal interest in the matter will be highly appreciated. For further information please contact **Mrs. Kalsoom Javaid, Assistant Director, PMI (Coordinator of the Course) on phone No.9252551.**

Joint Secretary (Admn.),
Ministry of Commerce,
Block "A", Pak. Secretariat,
Islamabad.

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2/12/10

Yours sincerely,

Muhammad Azam
(Muhammad Azam)

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