



Government of Pakistan  
Ministry of Education and Training  
*Pakistan Manpower Institute*

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Fax: 9252595

Shahrah-e-Suhrawardy  
Near Zero Point  
Islamabad:

Ref.No. 2 (218)/13-T&R  
Dated: 5<sup>th</sup> June, 2013

**DIRECTOR GENERAL**

**SUBJECT: TRAINING COURSE ON "INTEGRATED APPROACH TO HUMAN RESOURCE DEVELOPMENT PLANNING" (1-5 JULY, 2013)**

Dear Sir,

Pakistan Manpower Institute (PMI), besides other activities, arranges a series of training courses/workshops/seminars in the wide spectrum of Human Resource Development and labour/HR related issues. These programmes are organized for Officers and Executives from public and private sector organizations dealing with human resource development and management. The purpose of organizing such activities is to disseminate information to the participants and enhance their prowess with regard to the issues in area.

2. The institute has planned to organize a training course on "**Integrated Approach to Human Resource Development Planning**" (1-5 July, 2013). The course will deal with the development of an integrated approach to Human Resource Development Planning and shall cover its components in detail especially population and labour force trends, educational planning, health planning, employment, unemployment and labour market analysis.

3. You are invited kindly to send nomination(s) of Executive level for the course from your organization. **The Institute is not charging any fee for this course**, however, TA/DA & accommodation facility, if involved, will be provided to the participants by their respective organizations. Timings of the course will be from 0900 to 1430 hours. Your personal interest in the matter will be highly appreciated. For further information please contact, Mr. Javaid Iqbal, Deputy Director, PMI (Coordinator of the course) on Phone No. 051-9252546

Yours sincerely,

**(DR. FAYYAZ AHMAD RANJHA)**

**MOST IMMEDIATE**

No. 2(13)/2009-Admn-I  
Government of Pakistan  
Ministry of Commerce



Islamabad, the 18<sup>th</sup> June, 2013

**CIRCULAR**

Copy of Pakistan Manpower Institute's letter No.2(218)/13-T&R, dated 05-06-2013 is forwarded with the request that **nomination of suitable officers dealing with Human Resource and Management** duly approved/recommended by their respective senior officers may kindly be communicated to Admn-I Section latest by **21-06-2013** (Timing: 9:00 a.m to 2:30 p.m).

**(FAHAD RAZA)**

Section Officer (Admn-I)

**All Officers, Ministry of Commerce, Islamabad.**