



GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE  
A Block, Pak Secretariat, Islamabad

\*\*\*\*\*

HIRING ANNOUNCEMENT  
MEMBER OF NATIONAL TARIFF COMMISSION

Short job description: The Ministry of Commerce (MOC) is hiring one Member for the National Tariff Commission, Islamabad. The Member of the Commission shall be employed on a full time basis on MP-I equivalent pay scales.

**Core Responsibilities**

1. Carrying out all duties as enunciated in the National Tariff Commission Act, 2015 as well as other trade remedy laws of the NTC and under all of Pakistan's other trade agreements;
2. Supervising the work of the different wings and teams in the NTC;
3. Ensuring formation of a work programme, setting priorities and ensuring quality control;
4. Managing the preparedness for conduct of negotiations in the WTO Rules negotiations
5. Overseeing technical assistance and cooperation activities;
6. Ensuring efficient management of procedural and organizational aspects of trade remedy laws.

<b>Education: As per Section 5(2)(a) NTC Act, 2015</b>	All applicants must possess a master or professional degree or qualification from an HEC accredited university or Institute in International trade laws, business and commercial laws, economics, accountancy, tariffs and trade, commerce and trade, or trade related subject: knowledge of trade remedy laws would be an advantage;
<b>Experience: As per Section 5(2)(b) NTC Act, 2015</b>	All applicants must have at least fifteen years of professional work experience in International trade laws, business and commercial laws, economics, accountancy, harmonized tariffs, commerce and trade, tariffs and trade or other trade-related technical field; direct work experience in trade remedy laws would be an advantage.
<b>Disqualification: As per Section 6 NTC Act, 2015</b>	No person shall be appointed or continue as member or an employee of the Commission, if such person; (a) has been convicted of an offence involving moral turpitude; (b) has been or is adjudged insolvent; (c) Is incapable of discharging his duties by reasons of physical, physiological or, mental unfitness and has been so declared by a duly constituted Medical Board appointed by Federal Government; (d) Fails to disclose any conflict of interest at or within the time provided for such disclosure by or under this Ordinance or contravenes any of the provisions of this Ordinance pertaining to unauthorized disclosure of information.

Interested candidates shall submit their application form, a covering letter, CV, photocopies of all relevant degrees/diplomas as well as proof of expertise/experience certificates within fifteen days of this advertisement in both hard copy and email format at the following address. Technical Officers of the NTC are encouraged to apply provided they meet both criteria strictly (Section 5(3) NTC Act, 2015)

Joint Secretary Administration  
Room 415, 4<sup>th</sup> Floor, Block A, Pak Secretariat  
Ministry of Commerce, Islamabad  
Email: [mincom@commerce.gov.pk](mailto:mincom@commerce.gov.pk), [mincom.moc@gmail.com](mailto:mincom.moc@gmail.com)  
Tel: 051-9201858, Fax: 051-9205241