



Islamabad, the 19<sup>th</sup> May, 2015.

**C I R C U L A R**

Subject: **COURSE ON "DEVELOPING GOVERNMENT STRATEGIES FOR SME DEVELOPMENT" SCHEDULED TO BE HELD FROM 17<sup>th</sup> to 21<sup>st</sup> August, 2015 UNDER THE SINGAPORE COOPERATION PROGRAM TRAINING AWARD (SCPTA)/ SMALL ISLAND DEVELOPING STATES TECHNICAL COOPERATION PROGRAM (SIDSTEC):**


Copy of the Economic Affairs Division's O.M No.4(18)SEA/2015 dated 11-05-2015 is forwarded for information/necessary action and to state that the Government of Singapore has invited nomination for the **partly funded** training course on **"Developing Government Strategies for SME Development"** scheduled to be held from **17<sup>th</sup> to 21<sup>st</sup> August, 2015** under the Singapore Cooperation Programme Training Award(SCPTA)/Small Island Developing States Technical Cooperation Program (SIDSTEC).

2. The eligibility criteria for the subject training course are given as below:-

- i. **Mid to Senior government officials involved in promoting SME development policies and framework, economic development and the formulation of related polices, with a minimum of 3 years relevant working experience.**
- ii. **Nominated by their respective Governments.**
- iii. **Proficient in spoken and written English.**
- iv. **In good health.**

3. It may be noted here that the training course is **partly funded as the round trip airfare for the participants would be borne by the nominating government.**

4. It is therefore requested that the nominations of officers duly approved/endorsed by the respective heads of wings may kindly be furnished to Admn-I Section up to **28-05-2015 positively**. The application form of the training course can be downloaded from the EAD's website: [www.ead.gov.pk](http://www.ead.gov.pk).

  
(Owais Hussain Farooqi)  
Section Officer (Admn-I)

**Forwarded to:-**

- i. All JSs/EC/DG (TP)/DG (DCW)/DG (TIS)/DG (STDC), Ministry of Commerce, Islamabad.
- ✓ ii. Copy to Network Administrator with the request to upload the subject training course on Ministry's website.
- iii. Mr. Anis Alam Saeed, Director (HR), Trade Development Authority of Pakistan, Karachi.
- iv. Mr. Azhar Iqbal, Director General (TO), Directorate General of Trade Organization (DGTO), Islamabad.
- v. Ms. Roubina Taufiq Shah, Director General, Trade Dispute Resolution Organization (TDRO), Ministry of Commerce, Islamabad.
- vi. Mr. Azhar Ali Chaudhry, Director General, Pakistan Institute of Trade & Development, State Life Building No.7, Jinnah Avenue, Islamabad.

Government of Pakistan  
Ministry of Finance, Revenue  
Economic Affairs, Statistics and Privatization  
**Economic Affairs Division**



No. 4(18)SEA/2015

Islamabad the May 11, 2015

OFFICE MEMORANDUM

SUBJECT: - COURSE ON "DEVELOPING GOVERNMENT STRATEGIES FOR SME DEVELOPMENT" TO BE HELD FROM 17-21 AUGUST, 2015 UNDER THE SINGAPORE COOPERATION PROGRAMM TRAINING AWARD (SCPTA)/SMALL ISLAND DEVELOPING STATES TECHNICAL COOPERATION PROGRAM

The undersigned is directed to say that the Government of Singapore has invited nomination for the above partly funded training course. The Government of Singapore will bear local hospitality (local transfers & accommodation), training fees, training allowance and hospitalization insurance. **The cost of round-trip airfare for the participants would be borne by the nominating government.** The application form may be downloaded by EAD's web site: [www.ead.gov.pk](http://www.ead.gov.pk).

2 The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria

- Mid to senior government officials involved in promoting SME development policies and framework, economic development and the formulation of related policies, with a minimum of 3 years relevant working experience.
- Nominated by their respective Government.
- Proficient in spoken and written English.
- In good health.

Objective

- Gain insights on the stages of Singapore's private sector development and start up development.
- Identify Singapore's key development strategies for SMEs.

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority alongwith following documents may be forwarded to this Division by **19<sup>th</sup> June, 2015** positively.

- |    |   |                          |
|----|---|--------------------------|
| 1. | Application form (duly filled in)                             | four copies              |
| 2. | Profarma for Foreign Training                                 | One copy                 |
| 3. | Surety Bonds  | One copy (each original) |
| 4. | Undertaking.  | One copy (each original) |
| 5. | An Undertaking by the participant to bear Round Trip Airfare. | One copy (original)      |
| 6. | Passport Copy   | One copy                 |
| 7. | Copy of National Identity Card                                | One copy                 |

Dy No. 4059 JS (Admin/In.)  
Date: 14-05-2015

Dy. No. 17/11 D.S (Admin-I)  
Date: 17-05-2015

Dy. No. 3823  
Date: 13-5-15

Dy. No. 2657 A.S-II  
Dated: 13.05.15

Dy. No. 2015 Admin-I  
Dated: 15-05-2015

Am. 13.5  
AS-II on loan  
JS (K)  
14/5  
DS/AI  
S.O. (A-T) 14/05  
Swais 15th May 2015



4. Incomplete/late submission of documents/nomination will not be entertained. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.

  
**(Riaz Ali Maitlo)**  
Section Officer (SEA)

1. Secretary, Ministry of Commerce, Islamabad.
2. Secretary, Ministry of Textile Industry, Islamabad.
3. Secretary, Ministry of Industry & Production, Islamabad.
4. The Chief Executive Officer, SMEDA, 4th Floor, 3rd Building, Aiwan-e-Iqbal Complex, Egerton Road, Lahore.
5. The Chief, SMEDA, Bungalow No. 15-A Chaman Housing Scheme Airport Road, Quetta.
6. The Chief, SMEDA, Ground Floor, State life Building, The Mall, Peshawar.
7. The Chief, SMEDA, 5 TH Floor, Bahria Complex II, M.T. Khan Road, Karachi.

Copy forwarded for similar action to:-

1. Chairman P&D Board, Govt. of the Punjab, Lahore
2. Additional Chief Secretary, P&D Deptt., Government of Sindh, Karachi
3. Additional Chief Secretary, P&D Deptt., Government of KPK, Peshawar
4. Additional Chief Secretary, P&D Deptt., Government of Balochistan, Quetta
5. Additional Chief Secretary, P&D Deptt., Govt. of AJK, Muzaffarabad
6. Secretary, P&D Deptt., Northern Areas, Gilgit.
7. Secretary, P&D FATA Secretariat, Peshawar.
8. Section Officer (Admn), EAD

**Cc:**

1. Joint Secretary (Admin.), EAD
2. Secretary (FTC), EAD
3. Network & System Administrator, EAD