

~~Government of Pakistan~~  
~~Ministry of Finance, Revenue~~  
Economic Affairs, Statistics and Privatization  
**Economic Affairs Division**



No. 4(7) SEA/2014

Islamabad the June 3, 2014

**OFFICE MEMORANDUM**

**SUBJECT: - COURSE ON EFFECTIVE TRADE NEGOTIATION TECHNIQUES AND STRATEGIES TO BE HELD FROM 13-17 OCTOBER 2014 UNDER THE SINGAPORE COOPERATION PROGRAM TRAINING AWARD (SCPTA)/SMALL ISLAND DEVELOPING STATES TECHNICAL COOPERATION PROGRAM (SIDSTEC)**

The undersigned is directed to say that the Government of Singapore has invited **one** nomination for the above **partly funded** training course. The Government of Singapore will bear local hospitality (local transport costs & accommodation), training fees and allowance and hospitalization insurance. **The round trip airfare for the participants would be borne by the nominating government.** The application form may be downloaded by EAD's web site: [www.ead.gov.pk](http://www.ead.gov.pk).

2. The eligibility criteria and objectives of the subject course are as under:

**Eligibility Criteria**

- Be nominated by their respective government focal points.
- Be mid to senior level government officials responsible for trade, investment, FTAs and related fields (deputy director and above).
- Have a minimum of 3 years work experience.
- Possess a basic university degree or equivalent
- Be proficient in English
- Be in good health.

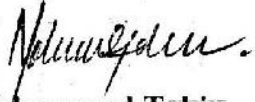
**Objectives**

- Have a better understanding of trade policy matters, the multilateral trading system and the functions of the WTO.
- Improve and to diversify experiences in the field of negotiation.
- Elaborate on the important WTO agreements, which give directly or indirectly impact on economies and interests of the countries.
- Develop knowledge of the principles, processes and techniques of economic negotiations.
- Practice skills in a simulated environment required for economic negotiation.

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority alongwith following documents may be forwarded to this Division by **11 July, 2014** positively.

1.	Application form (to be filled in)	four copies
2.	Profarma for Foreign Training	One copy
3.	Surety Bonds/Undertaking.	One copy (each original)
4.	An Undertaking by the participant to bear Round Trip Airfare	One copy (original)

4. Incomplete/late submission of documents/nomination will not be entertained. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.

  
**Muhammad Tahir**  
 Section Officer (SEA)  
 Ph: 9202084

The Secretary,  
 Ministry of Commerce,  
 Government of Pakistan,  
 Islamabad.

The Secretary,  
 Board of Investment,  
 Government of Pakistan,  
 Islamabad.

The Chairman,  
 Trade Development Authority,  
 3<sup>rd</sup> Floor, Block-A, Finance and Trade Centre,  
 P.O. Box No. 1293, Shahrah-e-Faisal  
 Karachi.

Copy forwarded for similar action to:

1. The Secretary, Planning and Development Department, Govt. of Punjab, Lahore.
2. The Secretary, Planning and Development Department, Govt. of Sindh, Karachi.
3. The Secretary, Planning and Development Department, Govt. of Balochistan, Quetta.
4. The Secretary, Planning and Development Department, Govt. of KPK, Peshawar.
5. The Secretary, Planning and Development Department, Govt. of A&JK, Muzaffarabad.
6. The Secretary, Planning and Development Department, Govt. of Gilgit Baltistan.
7. The Secretary (Services), S&GAD, Govt. of Punjab, Lahore.
8. The Secretary, S&GAD, Govt. of Sindh, Karachi.
9. The Secretary, S&GAD, Govt. of Balochistan, Quetta.
10. The Secretary, S&GAD, Govt. of KPK, Peshawar.
11. The Secretary, S&GAD, Muzaffarabad.
12. The Secretary, S&GAD, Gilgit Baltistan

Cc:

1. Joint Secretary (EC.), EAD
2. Joint Secretary (Admin.), EAD
3. SO (UN-II)/Secretary (FTC), EAD
4. Network & System Administrator, EAD