

MOST IMMEDIATE

No. 2(2)/2012-Admn-I
Government of Pakistan
Ministry of Commerce




Islamabad, the 20th March, 2014

C I R C U L A R

Subject: **TRAINING PROGRAMME ON "INFORMATION TECHNOLOGY MANAGEMENT IN PUBLIC SECTOR" FROM 14TH AUGUST TO 5TH SEPTEMBER, 2014 UNDER THE MALAYSIA TECHNICAL COOPERATION PROGRAMME (MTCP).**

The Government of Malaysia has invited one nomination for the fully funded short term training programme scheduled to be held from **14th August to 5th September, 2014**. The training programme is targeted to those Government Officers **who are directly involved in the management of ICT development and technical strategy at managerial level**. The application form of the subject training programme can be downloaded by clicking the link Foreign Trainings under highlights section of EAD's website: **www.ead.gov.pk**.

2. It is therefore requested that nominations of officers duly approved/endorsed by the respective heads of wings may kindly be furnished to Admn-I Section **today before close of office hours** for onward submission to EAD, Islamabad.



(Muhammad Suleman Mahsud)
Section Officer (Admn-I)

OFFICE MEMORANDUM

Subject: TRAINING PROGRAMME ON INFORMATION TECHNOLOGY MANAGEMENT IN PUBLIC SECTOR FROM 14 AUGUST TO 05 SEPTEMBER, 2014 UNDER THE MALAYSIA TECHNICAL COOPERATION PROGRAMME (MTCP).

The undersigned is directed to say that the Government of Malaysia under Malaysian Technical Cooperation Programme (MTCP) has invited one nomination for the fully funded subject short term training programme starting from 14 August to 05 September 2014 to be Organized by National Institute of Public Administration, Malaysia .Application form for the subject training Programme may be downloaded from www.ead.gov.pk.

2. The eligibility criteria and objectives of the course are as under

Eligibility Criteria.

- Government official at managerial level who are directly involved in the management of ICT development and technical strategy.
- Age under 26-45 yrs.
- Candidate should be certified medically and physically fit to participate in this programme.


Objectives

- To increase awareness and understanding of Public Sector ICT programme and the role of government planning.
- To share knowledge concerned with the use of technology in managing strategic and operational management of ICT in the public sector.
- To provide a platform for networking and exchange of views and experiences in national ICT management among participants from various countries.

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **March 24, 2014** positively.

- 1) MTCP application form (Four copies)
- 2) Surety Bond / Undertaking One copy each
- 3) Foreign Training Committee (FTC) Profarma
- 4) Copy of Passport
- 5) Copy of NIC Card

4. Incomplete/late submission of documents/nomination will not be accepted. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.


Muhammad Tahir
Section Officer (SEA)
Ph: 9202084 Fax: 9211822

- 1 Secretary, Information Technology, Government of Pakistan Islamabad
- 2 Secretary , Finance Division, Government of Pakistan Islamabad
3. Secretary , Commerce Division, Government of Pakistan Islamabad
4. Executive Director, Electronic Government Directorate, 3rd floor, 10-D west taimoor chambers, blue area, Islamabad

Copy forwarded for similar action to:

1. Chairman, P&D Board. Govt. of Punjab, Lahore.
2. Additional Chief Secretary, P&D Deptt. Govt. of Sindh, Karachi.
3. Additional Chief Secretary, P&D Deptt. Govt. of Balochistan, Quetta.
4. Additional Chief Secretary, P&D Deptt. Govt. of KPK, Peshawar
5. Chief Secretary, Govt. of AJK, Muzaffarabad.
6. Chief Secretary, FATA Secretariat, Peshawar
7. Chief Secretary, Northern Areas, Gilgit Baltistan.
8. Secretary, S&GAD. Govt. of Punjab, Lahore.
9. Secretary, S&GAD, Govt. of Sindh, Karachi.
10. Secretary, S&GAD, Govt. of Balochistan, Quetta.
11. Secretary, S&GAD, Govt. of KPK, Peshawar.
12. Secretary, S&GAD, Muzaffarabad.
13. Secretary, S&GAD, Gilgit Baltistan
14. Secretary, Information Technology, Govt. of Punjab, Lahore.
15. Secretary, Information Technology, Govt. of Sindh, Karachi.
16. Secretary, Information Technology, Govt. of Balochistan, Quetta.
17. Secretary, Information Technology, Govt. of KPK, Peshawar.
18. Secretary, Information Technology, Muzaffarabad.
19. Secretary, Information Technology, Gilgit Baltistan
20. Joint Secretary (Trainings), Establishment Division, Islamabad.
21. Section Officer (Admn), EAD

Cc:

1. Joint Secretary (EC.), EAD
2. Joint Secretary (Admin.), EAD
3. SO (UN-III)/Secretary (FTC), EAD
4. Network & System Administrator, EAD