

No. 2(6)/2015-Admn-I
Government of Pakistan
Ministry of Commerce



Islamabad, the 18th February, 2015

C I R C U L A R

Subject: **COURSE ON "DYNAMIC WEBPAGE AND CONTENT MANAGEMENT SYSTEM FOR E-PROCUREMENT" TO BE HELD FROM 16TH TO 31ST MAY, 2015 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAM (MTCP):**

Economic Affairs Division's has informed that the Malaysian Technical Cooperation Programme (MTCP) has invited **two** nominations for the fully funded training course scheduled to be held from 16th to 31st May, 2015. The nominees must fulfill the following eligibility criteria:-

- i. **Must not be more than 50 years of age.**
- ii. **Have a minimum skill or knowledge or working experience in this area.**
- iii. **Make ensure that he/she has never participated in any previous. MTCP courses organized by Multimedia University of other Malaysian implementation agencies.**

2. The application form of the subject course can be downloaded from the websites: **www.mtcp.kln.gov.my** or **www.ead.gov.pk**.

3. Keeping in view the deadline for nominations, it is requested that nominations of suitable officers fulfilling the required eligibility criteria duly approved/endorsed by the respective heads of Wings **along with their detailed C.V, in which the details of trainings/ courses/seminars etc already attended by the officer** may kindly be communicated to the undersigned latest by **19-02-2015** for onwards submission to EAD, Islamabad.



(Muhammad Usman Ghani)
Section Officer (Admn-I)

Government of Pakistan
Ministry of Finance, Revenue
Economic Affairs, Statistics and Privatization
Economic Affairs Division



No. 3(9) SEA.2015.

Islamabad, the February 11, 2015.

OFFICE MEMORANDUM

Subject: **COURSE ON DYNAMIC WEBPAGE AND CONTENT MANAGEMENT SYSTEM FOR E-PROCUREMENT ON 16-31 MAY, 2015 UNDER THE MALAYSIAN TECHNICAL COOPERATION PROGRAM (MTCP)**

The undersigned is directed to say that the Malaysian Technical Cooperation Program (MTCP) Malaysia will be organizing the fully funded subject training program and has invited two nominations for the said program scheduled from 16-31 May, 2015. Application form for the subject training Programme may be downloaded from www.mtcp.kln.gov.my & www.ead.gov.pk.

2. The eligibility criteria and objectives of the course are as under:

Objectives

- Understand the basics concepts of webpage designing in e-procurement.
- Design graphics and images for the web.
- Create a dynamic and interactive web from database driven e-procurement webpage.
- Use various web technologies for effective webpage designing.

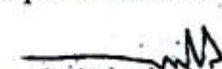
Eligibility Criteria.

- Must not be more than 50 years of age.
- Have a minimum skill or knowledge or working experience in this area.
- Must ensure that he/she has never participated in any previous. MTCP courses organized by Multimedia University of other Malaysian implementing agencies

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **February 23, 2015** positively.

| | | |
|----|-----------------------------------|---------------------------------|
| 1. | Application form (duly filled in) | Four copies |
| 2. | Profarma for Foreign Training | One copy (duly filled & signed) |
| 3. | Surety Bonds | One copy (each) |
| 4. | Undertaking. | One copy (each) |
| 4. | Passport Copy | Four copies |
| 5. | Copy of National Identity Card | Four copies |

4. Incomplete documents/late submission of documents/nomination will not be accepted. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.


(Riaz Ali Maitto)
Section Officer (SEA)

Ph: 9202084/Fax 9211822

Joint secretary (Admn).Prin&Minister's Secretariat (Public); Islamabad