

MOST IMMEDIATE

No. 2(6)/2015-Admn-I
Government of Pakistan
Ministry of Commerce



Islamabad, the 17th May, 2016

CIRCULAR

Subject: **COURSE ON "INTERNATIONAL AWARENESS AND DIPLOMACY TO BE HELD FROM 21 JULY TO 05TH AUGUST 2016 AT MALAYSIA.**

Economic Affairs Division's has informed that the Malaysian Institute of Diplomacy and Foreign Relations (IDFR) has invited **two** nominations for the fully funded training course scheduled to be held from **21 July to 05th August 2016**. The nominees must fulfill the following eligibility criteria:-

- i. **Nominated by their Governments.**
- ii. **Have a basic university degree.**
- iii. **Below 35 years of age.**
- iv. **Three or more years of working experience in international affairs / relations or cultural / tourism industry.**
- v. **Medically fit.**
- vi. **Proficient in the English language at the intermediate level.**

2. The application form of the subject course can be downloaded from the websites: www.mtepcoms.kln.gov.my or www.ead.gov.pk. The last date for submission of nomination is 26-05-2016.

3. Keeping in view the deadline for nominations, it is requested that nominations of suitable officers fulfilling the required eligibility criteria duly approved/endorsed by the respective heads of Wings **along with their detailed C.V, in which the details of trainings/ courses/seminars etc already attended by the officer** may kindly be communicated to the undersigned latest by **19-05-2016** for onwards submission to EAD, Islamabad.



(Muhammad Suléman Mahsud)
Deputy Director (MOC)

Forwarded to:-

- i. All JSs/ DGs/Chief Development Officer, Ministry of Commerce, Islamabad.
- ii. The Director General, Pakistan Institute of Trade & Development Islamabad.
- iii. The Director General (TO) Directorate General of Trade Organization (DGTO), Islamabad.
- iv. The Director General, Trade Dispute Resolution Organization, Ministry of Commerce, Islamabad.
- v. The Director General, (HR) Trade Development Authority, Karachi.
- ✓vi. Data Network Administrator with the request to upload the attached circular on the website of this Ministry immediately.

Government of Pakistan
Ministry of Finance, Revenue
Economic Affairs, Statistics and Privatization
Economic Affairs Division
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No. 3(34) SEA.2016

Islamabad, the 10th May, 2016

OFFICE MEMORANDUM

Subject: **COURSE ON "INTERCULTURAL AWARENESS AND DIPLOMACY TO BE HELD FROM 21 JULY TO 05TH AUGUST, 2016 AT MALAYSIA**

The undersigned is directed to inform that the Malaysian Institute of Diplomacy and Foreign Relations (IDFR), Malaysia will be organizing the **Fully Funded** subject training program and has invited **two** nominations for the said program. Application form for the subject training Programme may be downloaded from **www.mtcpcoms.kln.gov.my & www.ead.gov.pk**.

2. The objectives and eligibility criteria of the course are as under:

Objectives:

- Junior to mid-career diplomats and government officers whose tasks and functions are related to diplomacy and international relations.

Eligibility Criteria:

- Nominated by their Governments.
- Have a basic university degree
- Below 35 years of age
- Three or more years of working experience in international affairs/relations or cultural/tourism industry
- Medically fit
- Proficient in the English language at the intermediate level.

3. Nomination of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **26th May, 2016 (Thursday)** positively.

1.	Application form (duly filled in)	04 copies
2.	Profarma for Foreign Training	01 copy
3.	Surety Bonds	01 copy (each)
4.	Undertaking.	01 copy (each)
5.	Passport Copy	01 copy
6.	Copy of National Identity Card	01 copy

4. Incomplete documents/late submission of documents/nomination will not be accepted. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.



(Syed Qalab-e-Abbas)
Section Officer (SEA)

Ph: 051-9202084/Fax 051-9211822

1. Secretary, Ministry of Foreign Affairs, Islamabad
2. Secretary, Establishment Division, Islamabad
3. Secretary, Commerce Division, Islamabad
4. Secretary, Ministry of Defence, Rawalpindi
5. Secretary, Planning Development & Reforms, Islamabad
6. Secretary, Ministry of Overseas Pakistanis and Human Resource Development, Islamabad

Copy forwarded for similar action to:-

1. Chairman P&D Board, Govt. of the Punjab, Lahore
2. Additional Chief Secretary, P&D Deptt., Government of Sindh, Karachi
3. Additional Chief Secretary, P&D Deptt., Government of KPK, Peshawar
4. Additional Chief Secretary, P&D Deptt., Government of Balochistan, Quetta
5. Chief Secretary, Govt. of AJK, Muzaffarabad
6. Chief Secretary, Northern Areas, Gilgit.
7. Chief Secretary, FATA Secretariat, Peshawar.
8. Joint Secretary (Training), Establishment Division, Islamabad
9. Section Officer (Admn), EAD

Cc:

1. Joint Secretary (EC.), EAD
2. Joint Secretary (Admn.), EAD
3. SO (UN-III)/Secretary (FTC), EAD
4. Network & System Administrator, EAD