

MOST IMMEDIATE

No. 2(11)/2016-HR&CP
Government of Pakistan
Ministry of Commerce



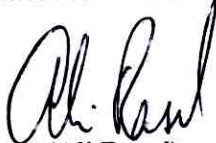
Islamabad, the 31st August, 2016.

C I R C U L A R

Subject: **INTERNATIONAL CAPACITY BUILDING PROGRAMME ON ENHANCING THE DEVELOPMENT OF SMALL AND MEDIUM INDUSTRY, 24-28 OCTOBER, 2016 AT BALI, INDONESIA.**

The Economic Affairs Division has invited nomination offered by Colombo Plan for fully funded Subject training program vide O.M No. 4(4) PTAP/CP-Trg./2016-17 dated 23-08-2016 by 7th September, 2016. The nominee must fulfill the following eligibility criteria:-

- i) Nominated by their respective Government (indicated with the signature of responsible Government official and official seal/stamp on official declaration part of the application letter.
 - ii) Have at least a bachelor degree or have an equivalent level of academic background
 - iii) Have at least 3 years of actual working experience in the field of SMIs development (may work for the Government or come from private Sectors)
 - iv) Have sufficient command of both spoken and written English.
 - v) Be preferably under 45 years of age.
 - vi) Be in good health, both physically and mentally in order to complete the program.
 - vii) Not be pregnant.
2. Keeping in view the deadline for nominations, it is requested that nominations of suitable officers fulfilling the required eligibility criteria along with details of trainings/ courses/seminars etc already attended by the officer duly approved/endorsed by the respective heads of Wings may kindly be communicated to the undersigned latest by **2nd September** for onward submission to EAD, Islamabad. The application form and other details of the workshop can be downloaded from the website <http://www.ead.gov.pk>.


(Ali Rasul)

Deputy Director (MoC)

Forwarded to:-

- i. All JSs/DGs/Chief Development Officer Ministry of Commerce, Islamabad.
- ii. Director General, Pakistan Institute of Trade & Development, Islamabad.
- iii. Director General, Trade Dispute Resolution Organization, Ministry of Commerce, Islamabad.
- iv. Director General (TO), Directorate General of Trade Organization, Islamabad.
- v. Copy to Network Administrator with the request to upload the subject Training program on the Ministry's website immediately.

Government of Pakistan
Ministry of Finance, Revenue, Economic Affairs,
Statistics & Privatization
(Economic Affairs Division)

No. 4(4)PTAP/CP-Trg./2016-17

Islamabad, August 23, 2016

OFFICE MEMORANDUM

SUBJECT: International Capacity Building Programme on Enhancing the Development of Small and Medium Industry, 24-28 October, 2016 at Bali, Indonesia


The undersigned is directed to refer to Colombo Plan's letter No. CP-PPSD/2016 dated 18th August, 2016 and to say that Colombo Plan has invited nomination for the subject training programme.

2. It is requested that suitable nominations duly approved by the competent authority along with the following documents may kindly be furnished to this Division, latest by 7th September, 2016.

S. No.	Document	Number of copies	Download link
1.	Application Forms (duly filled in)	Two copies	www.ead.gov.pk
2.	Proforma for Foreign Training	Two copies	-do-
3.	Surety Bond	One copy	-do-
4.	Undertaking	One copy	-do-

3. The eligibility criteria for the subject training programme is as under:-
- i) be nominated by their respective Governments (indicated with the signature of responsible Government Official and official seal/stamp on Official Declaration part of the Application Letter);
 - ii) have at least a bachelor degree or have an equivalent level of academic background;
 - iii) have at least three (3) years of actual working experience in the field of SMIs development (may work for the Governments or come from Private Sectors);
 - iv) have sufficient command of spoken and written English;
 - v) be preferably under forty five (45) years of age;
 - vi) be in good health, both physically and mentally in order to complete the course (proven by medical record);
 - vii) not be pregnant;
4. The objectives of the subject training are as under:
- i) Overview on the development of SMI in Indonesia
 - ii) Indonesia's policy on the development of SMI
 - iii) The role of government (national and local) in supporting, developing and promoting SMI in Indonesia through One Village One Product (OVOP) Program
 - iv) Indonesia's best practices in developing and promoting SMI
 - v) Empowering women through SMI: Indonesia's best practices in enhancing economic empowerment through SMI
 - vi) Micro financing in SMI development
 - vii) Success story of Indonesia's entrepreneurs through SMI

5. The course is meant for policy level Government Officials, who are involved in the promotion of Small and Medium Enterprises in their countries. The Colombo Plan will bear the cost of return airfare and daily incidental for the participants, whereas the Republic of Indonesia will provide airport transfer, accommodation, three meals and two snacks, conference package, and a health insurance for the conference days. Any additional costs such as visa fee to be borne by the participants/nominating countries.


Aftab Ahmad Khan
Section Officer (CP/PTAP)
Tele: 9201868

1. The Secretary,
Establishment Division,
Islamabad
2. The Secretary,
Commerce Division,
Islamabad
3. The Secretary,
Ministry of Industries & Production,
Islamabad
4. The Secretary,
Textile Industry Division,
Islamabad.
5. The Director General,
Trade Development Authority of Pakistan,
Karachi
6. The Director General,
Pakistan Institute of Trade and Development,
Islamabad
7. The Director General,
SMEDA Head Office,
4th Floor, 3rd Building, Aiwan-e-Iqbal Complex, Egerton Road,
Lahore

Copies along with enclosures are forwarded for similar action to:-

1. Chairman P&D Board, Govt. of the Punjab, **Lahore.**
2. Additional Chief Secretary, P&D Deptt, Govt. of the Sindh, **Karachi.**
3. Additional Chief Secretary, P&D Deptt, Govt. of Balochistan, **Quetta.**
4. Additional Chief Secretary P&D Deptt, Govt. of Khyber Pakhtunkhwa, **Peshawar.**
5. Additional Chief Secretary P&D Deptt, Govt. of (AJ&K), **Muzaffarabad.**
6. Secretary P&D Deptt, Govt. of Gilgit Baltistan, **Gilgit.**
7. Computer Center, EAD.
8. Secretary, FTC.
9. Section Officer (Admin), EAD