## MOST IMMEDIATE

No. 2(21)/2008-Admn-I Government of Pakistan Ministry of Commerce

Islamabad, the 26th December, 2014

## CIRCULAR

Subject:-

TRAINING OF TRAINERS ON "ENTREPRENEURSHIP DEVELOPMENT FOR WOMEN TRAINERS/MOTIVATORS" SCHEDULED TO BE HELD FROM 24<sup>TH</sup> FEBRUARY TO 14<sup>TH</sup> MARCH, 2015 IN HYDERABAD (INDIA):

Copy of the Economic Affairs Division's O.M No. 4(9)PTAP/CP-Trg./2014 dated 10-12-2014 is forwarded for information/necessary action.

- The nominations of interested female officers fulfilling the required eligibility criteria duly approved/endorsed by their senior respective officers along with their C.V may kindly be forwarded to Admn-I Section latest by 29-12-2014 for onwards submission to the EAD, Islamabad.
- The application form and other details of the training programme can be downloaded from the websites: www.ead.gov.pk and http://www.colombo-plan.org.

(Muhammad Usman Ghani) Section Officer (Admn-I) COVELHMENT OF 1 ARISTON

## Ministry of Finance, Revenue, Economic Affairs, Statistics & Privatization

(Economic Affairs Division)

No. 4 (9)PTAP/CP-Trg./2014

Islamabad, December 10, 2014

## OFFICE MEMORANDUM

Sub:

Training of trainers on Entrepreneurship Development for Women Trainers/Motivators 24 February to 14 March 2015, Hyderabad in India

The undersigned is directed to refer to the subject noted above and to state that the Colombo Plan Secretariat has invited nominations for participation in the subject course.

 It is requested that suitable nominations duly approved by the competent authority along with the following documents may kindly be furnished to this Division, latest by 30<sup>th</sup> December, 2014

| S.<br>No. | Document                           | Number of copies | Download link   |
|-----------|------------------------------------|------------------|---|
| 1.        | Application Forms (duly filled in) | Two copies       | http://www.colombo-plan.org   |
| 2.        | Proforma for Foreign<br>Training   | Two copies       | www.ead.gov.pk under the head of News &<br>Press Releases (Foreign Trainings) |
| 3.        | Surety Bond                        | One copy         | -do-  |
| 4.        | Undertaking                        | One copy         | -do-  |

- The eligibility criteria for the training programme is as under:-
  - Senior or mid-level government and non-government officials involved in formulating and implementing Entrepreneurship Development Programs for women, or any other country specific promotional/ developmental organizations.
  - Nominated by the Colombo Plan National Focal Point of the respective Government.
  - Minimum of two years work experience.
  - Completed a bachelor's degree or its equivalent.
  - Meet English language requirement.
  - Age not exceeding 45 years.
- The Objectives of the Programme are as under:
  - Understand and appreciate the total spectrum of entrepreneurship development process.
  - Develop skills in organizing Entrepreneurial Motivation Training Laboratory (EMTL).
  - Develop counseling skills required to guide and escort the trained potential entrepreneurs.
  - Develop skill in project report preparation.

(SALEEM AHMAD KHAN) Section Officer (PTAP/CP)