

No. 2(6)/2010-Admn-I
Government of Pakistan
Ministry of Commerce
(Islamabad)



Islamabad, the 20th June, 2014

C I R C U L A R

**Subject:- “ 2014 WTO ADVANCED TRADE POLICY COURSE (IN ENGLISH) ”
SCHEDULED TO BE HELD FROM 15TH SEPTEMBER TO 6TH
NOVEMBER, 2014 IN GENEVA:**

Permanent Mission of Pakistan to the WTO, Geneva has forwarded the subject invitation for the “**WTO Advanced Trade Policy Course (In English)**” to be held in Geneva from **15th September to 6th November, 2014.**


2. The course is targeted at government officials who are directly involved in WTO-related work and who already possess a sound knowledge of the general features of the WTO system and the WTO Agreements. All the expenses in the above training course will be borne by WTO Secretariat as such no finance of Government of Pakistan is involved. **Only those candidates should apply for the subject course fulfilling the following eligibility criteria/requirements:-**

- i. Level -2 Generalist path WTO training activities which include:
 - a. Geneva-based Trade Policy Course, Regional Trade Policy Course.
 - b. WTO E-Learning Course on the Multilateral Trade Agreements and the WTO.

And /Or have demonstrably commensurate knowledge or professional experience.

- ii. Possess the ability to effectively communicate orally and in writing in English.

3. It is therefore requested that the nominations of the suitable/eligible officers **qualifying the basic requirements as mentioned above may kindly furnished their consent to Admn-I Section** latest by **27-06-2014** with the approval of their respective Senior Officers and **also indicate whether they had completed /applied for the on line WTO E-Learning Course**, as the deadline date for submission the said nominations to the ITTC is **11-07-2014**. The WTO Application Form may be available on the Ministry of Commerce’s website: www.commerce.gov.pk.


(Muhammad Shoaib Anwar)
Section Officer (Admn-I)



PERMANENT MISSION OF PAKISTAN TO THE WTO
37-39 RUE DE VERMONT
CASE POSTALE 133
1211 GENEVA 20 CIC
TEL: (4122) 748 7010
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No. 7(15)/2011-Training

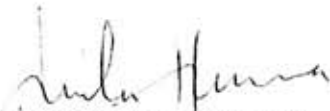
Geneva, the 11th June 2014

SUBJECT: 2014 WTO ADVANCED TRADE POLICY COURSE (IN ENGLISH) 15TH SEPTEMBER– 6TH NOVEMBER 2014 IN GENEVA

The Institute of Training and Technical Cooperation (ITTC) is organizing the 2014 WTO Advanced trade Policy Course (ATPC) in English from 15th September to 6th November 2014 in Geneva. The ATPC is a “Level 3” training activity implemented within the WTO progressive learning framework and it represents the highest level of learning among WTO training activities.

2. Ministry of Commerce is requested to provide appropriate nomination with completed application form alongwith nomination letter directly to ITTC (address given in the enclosed letter) and a copy to this Mission.

Encl: As above.


(Aisha Humera Moriani)
Head of Chancery

✓ Joint Secretary (Admn)
Ministry of Commerce
Islamabad

Joint Secretary (WTO)
Ministry of Commerce
Islamabad



WORLD TRADE ORGANIZATION
ORGANISATION MONDIALE DU COMMERCE
ORGANIZACIÓN MUNDIAL DEL COMERCIO

Direct line: (+41 22) 739 50 18
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FAX

To:	Heads of Delegations Members and Observers to the WTO	Fax No:	List attached
From:	Bridget Chilala <i>B. Chilala</i> Director Institute for Training and Technical Cooperation	Date:	10/06/2014
Number of pages:	0	Ref:	ATPC14/3-14

2014 WTO ADVANCED TRADE POLICY COURSE (in English)*
15 September – 6 November 2014
Invitation to present candidates

The Institute for Training and Technical Cooperation is organizing the 2014 WTO Advanced Trade Policy Course (ATPC) in English from 15 September to 6 November 2014 in Geneva. The ATPC is a "Level 3" training activity implemented within the WTO progressive learning framework and it represents the highest level of learning among WTO training activities.¹

The purpose of the ATPC is to develop participants' autonomy in conducting WTO-related work by: (i) encouraging critical thinking to explore the linkages between WTO rules and disciplines and countries' trade policies and interests in the multilateral trading system; and (ii) enhancing analytical and negotiating skills to engage in trade policy formulation and implementation, monitoring and surveillance, WTO negotiations or dispute settlement. Both legal and economic aspects of WTO rules and disciplines will be examined in a series of interactive sessions focussing on case studies, simulations and exercises, including hands-on use of WTO databases and analytical tools available online. Roundtable discussions will provide a platform for practical exchanges, sharing of experiences and best practices as well as debating present-day trade topics.

The course is targeted at government officials who are directly involved in WTO-related work and who already possess a sound knowledge of the general features of the WTO system and the WTO Agreements. Due to the applied nature of the ATPC, participants are expected to be actively involved throughout the course to further consolidate their knowledge and develop new skills through practice and case-based learning.

The Governments of Members and Observers to the WTO, which are eligible to benefit from training and technical cooperation activities, are invited to present **one candidate** to participate in this course. Eligible candidates should have completed a "Level 2" Generalist path WTO training activity² and/or possess demonstrably commensurate knowledge or professional experience. The ability to effectively communicate in English both orally and in writing is essential.

The Secretariat of the WTO makes available twenty five (25) fellowships for this activity. Each fellowship covers the following: a round trip airplane ticket in economy class; daily subsistence allowance; a terminal expenses allowance; and accommodation for the duration of the course. Up to five additional applicants may participate in this activity at their own expense.

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¹ For further details about the WTO progressive learning strategy see the WTO Technical Assistance and Training Plan 2012 – 2013 (WT/COMTD/W/160/Rev.1). The TA Plan can also be accessed through the following URL link: http://www.wto.org/english/sectors_e/develop_e/taeccop_e/tatp_e.htm

² Level 2 Generalist path activities include: Geneva-based Trade Policy Course; Regional Trade Policy Course; WTO E-Learning course on the Multilateral Trade Agreements and the WTO.

The attached Application Form must be returned, completed and signed by the candidate as well as by the nominating national authority which presents the candidate, via the Permanent Mission/Embassy to the WTO, at the latest by FRIDAY, 11 JULY 2014. Selected participants will receive confirmation directly. Additional administrative information, travel details and ticket will be sent shortly after the selection has taken place.

***Français/Español**

L'Organisation Mondiale du Commerce organise un cours avancé de politique commerciale de 2 mois à l'OMC, à Genève, du 15 septembre au 5 novembre 2014. Ce cours étant donné en anglais, l'invitation et le formulaire de candidature sont distribués en anglais uniquement.

La Organización Mundial del Comercio organiza un curso de política comercial de dos meses en Ginebra, del 15 de septiembre al 5 de noviembre de 2014. Este curso será dado en inglés, por consiguiente, la invitación y el formulario de candidatura serán distribuidos únicamente en inglés.

WTO ADVANCED TRADE POLICY COURSE (in English)

Geneva, from 15 September - 6 November 2014

APPLICATION DEADLINE: FRIDAY, 11 JULY 2014**WTO APPLICATION FORM**

► This form needs to be completed and signed by the Applicant, validated by the National Authority proposing the candidate and submitted at the latest by **FRIDAY, 11 JULY 2014**, via the Permanent Mission/Embassy to the WTO by fax or by e-mail to:

WTO / OMC – Institute for Training and Technical Cooperation**Fax: + 41 22 739 57 24****E-mail: logistics.unit@wto.org**Incomplete or illegible application forms will not be considered.▼ **PART ONE: To be completed by the Applicant, in English and using CAPITAL LETTERS.** Mr. Mrs./Miss/Ms

Family name (as it appears in the passport)	
First name (as it appears in the passport)	
Date of birth (DD/MM/YYYY)	
Title	
Ministry/ Government Entity	
Address	
City and Postal code	
Country	
Telephone (professional)	
Fax (professional)	
E-mail addresses (professional & personal)	
Mobile telephone number	

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Higher (university) education

When?	Where?	Title of qualification

Languages: The Advanced Trade Policy Course will be delivered in English. Therefore, participants are required to have full command of English. By signing this application form the Applicant and Nominating Authority certify that the Applicant has full command of English.

Work experience

Brief description of your current responsibilities:	
On which date did you take up your current functions?	
What was your previous post?	

WTO training undertaken

Have you successfully completed a WTO E-Learning course(s), and if so, which course(s)?	
Date(s)?	
Other WTO training course(s) undertaken:	

What is the objective that you would like to achieve by participating in this Course?

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Please indicate your travel itinerary preference. If you are selected to participate in the ATPC, this will be taken into account, although it is not guaranteed.

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▼ PART TWO: To be completed by the National Nominating Authority:

The Government of:	
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* officially nominates:

Name of candidate:	
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- to attend the WTO Advanced Trade Policy Course;
- confirms that the candidate has direct responsibility in WTO matters and has full command of English, which would enable him/her to successfully and actively participate in the Course; and,
- is fully aware that this nomination is subject to the decisions of the WTO Selection Committee and to the conditions described in the Annex to this application, which we have thoroughly read and accepted.

**INDICATE CLEARLY IF YOU ARE REQUESTING FINANCING FOR THIS CANDIDACY
(CHECK THE APPROPRIATE BOX)**

YES NO

Details of the Government Official responsible for nominating this candidate:

Family name	
First name	
Title	
Ministry	
E-mail address:	
Telephone:	

▼ By signing and stamping this form, the Candidate and the Nominating Authority certify that all information included is complete and correct.

 Candidate

 OFFICIAL
STAMP

 Nominating Authority

Date:

Date:

DEADLINE TO SUBMIT APPLICATIONS: Friday, 15 November 2013

ANNEX: CONDITIONS FOR PARTICIPATION IN WTO TECHNICAL ASSISTANCE ACTIVITIES

I. Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances:

1. Countries are implementing very strict visa policies. Before you complete this registration form, please enquire several weeks in advance on the visas and transit visas you need. Make the necessary arrangements in your country to obtain all necessary visas for your full roundtrip. The WTO is not authorized to intervene in this matter and is not responsible for visa fees and other financial issues.
2. You will not be consulted for your travel itinerary. However, if there is any preferred travel itinerary, please clearly indicate in the application form.
3. The WTO Secretariat will provide you with a round-trip airplane ticket in economy-class, daily subsistence allowance, a terminal expenses allowance, and accommodation for the duration of the Course.
4. Administrative and logistical details will be communicated to the selected participants directly.

II. The WTO Secretariat does not assume financial or any other responsibility for:

1. Expenses incurred in connection with foreign travel formalities (visas, transit visas, taxes, travel to get visas, medical examinations, vaccinations, etc.).
2. Salaries of the participants during their participation in the Course.
3. Travel or other expenses of any additional persons accompanying the participants.
4. Travel or accident insurance, medical treatment or hospitalisation during travel or participation in the Course.
5. Loss or damage to the personal effects of the participants during travel or attendance at the Course.
6. Any modification made by you regarding the hotel booking and the related logistical arrangements.
7. Any personal service or facility you may request during your stay in the hotel where you are accommodated by the WTO, such as: business cards, internet connections, room service, laundry, mini-bar or any kind of ground transport.
8. Any modification made BY THE AIRLINE OR BY YOU in connection with the itinerary or the air-tickets issued by the WTO Travel Agency in Geneva. Any additional fees, charges and/or penalties for the air ticket modifications WILL BE COVERED BY YOU AND NOT BY THE WTO.

III. INCOMPLETE/ILLEGIBLE APPLICATION FORMS OR FORMS RECEIVED AFTER THE DEADLINE WILL NOT BE CONSIDERED

I, the undersigned Applicant, declare that I have carefully read this application form and that I accept the aforementioned conditions.

Applicant's Name and Signature

OFFICIAL
STAMP

The application form should be submitted to:

**Mr. Felipe Vargas-Maza, WTO Institute for Training and Technical Cooperation,
(Fax: +4122 / 739 57 24; E-mail: logistica.unit@wto.org)**

DEADLINE TO SUBMIT APPLICATIONS: FRIDAY, 11 JULY 2014