

Islamabad, the 15th March, 2017.

CIRCULAR

Subject: **DIPLOMATIC TRAINING COURSE FOR INTERNATIONAL PARTICIPANTS
17-28 APRIL, 2017 IN MALAYSIA (MTCP).**

Economic Affairs Division's has informed that the Malaysian Institute of Diplomacy and Foreign Relations (IDFR) has invited **two** nominations for the fully funded training course scheduled to be held from 17-28 April ,2017. The nominees must fulfill the following eligibility criteria:-

- i. **Nominated by their Governments.**
- ii. **Have a basic university degree.**
- iii. **Below 35 years of age.**
- iv. **Two or more years of working experience in international affairs or relations or international trade or security and defence management.**
- v. **Medically fit.**
- vi. **Proficient in the English language.**

2. The application form of the subject course can be downloaded from the websites: www.mtcp.kln.gov.my or www.ead.gov.pk. The last date for submission of nomination is **20th March, 2017**.

3. Keeping in view the deadline for nominations, it is requested that nominations of suitable officers fulfilling the required eligibility criteria duly approved/endorsed by the respective heads of Wings may kindly be communicated to the undersigned latest by **16-3-2016**.


(Salman Jamil)
Deputy Director (MOC)

Forwarded to:-

- i. All JSs/ DGs/Chief Development Officer, Ministry of Commerce, Islamabad.
- ii. The Chairman National Tariff Commission, Islamabad
- iii. The Chairman, Trading Corporation of Pakistan, Karachi.
- iv. The Chairman Pakistan Tobacco Board, Peshawar.
- v. The Director General, Pakistan Institute of Trade & Development Islamabad.
- vi. The Director General (TO) Directorate General of Trade Organization (DGTO), Islamabad.
- vii. The Director General, Trade Dispute Resolution Organization, Ministry of Commerce, Islamabad.
- viii. The Director General, (HR) Trade Development Authority, Karachi.
- ix. ✓ Data Network Administrator with the request to upload the attached OM on the website of this Ministry immediately.

Government of Pakistan
Ministry of Finance, Revenue
Economic Affairs, Statistics and Privatization
Economic Affairs Division



No. 3(1) SEA.2017.

Islamabad, the 9th March, 2017.

OFFICE MEMORANDUM

Subject: **DIPLOMATIC TRAINING COURSE FOR INTERNATIONAL PARTICIPANTS, 17-28 APRIL, 2017 IN MALAYSIA (MTCP)**

The undersigned is directed to say that the International Institute of Diplomacy and Foreign Relations (IDFR), Malaysia has invited two (02) nominations for the subject **Fully Funded** training programme under the Malaysian Technical Cooperation Programme (MTCP). Detailed information application and medical forms may be downloaded from websites: www.ead.gov.pk and <https://mtcpcoms.kln.gov.my>

2. The objectives and eligibility criteria of the course are as under:

Objectives:

- Better understand the current and changing roles of diplomats.
- Acquire practical knowledge on the process and techniques of negotiations.
- Keep abreast with current development of regional and global issues; and
- Enhance their ability to communicate effectively in the context of diplomacy both in writing and speaking.


Eligibility Criteria:

- Nominated by their respective Ministries/ Departments.
- Have a basic university degree.
- Below 35 years of age.
- Two or More years of working experience in international affairs/relations or international trade: or security and defense management,
- Proficient in English language: and
- Medically fit.

3. Nominations of suitable candidates fulfilling the laid-down eligibility criteria prescribed by the sponsoring agency duly approved by the competent authority along with the following documents may kindly be forwarded to this Division by **20th March, 2017 (Monday)** positively.

- | | | |
|----|-----------------------------------|------------------|
| 1. | Application form (duly filled in) | 04 copies |
| 2. | Proforma for Foreign Training | 01 copy |
| 4. | Surety Bonds | 01 copy |
| 5. | Undertaking. | 01 copy |
| 6. | Passport Copy | 01 copy |
| 7. | Copy of National Identity Card | 04 copies |

4. Incomplete documents/late submission of documents/nomination will not be accepted. Moreover, any deliberate provision of wrong information on the part of the candidate shall be viewed seriously.


Section Officer (SEA)
Ph: 9202084/Fax 9211822

1. Secretary, Ministry of Foreign Affairs Islamabad
2. Secretary, Commerce Division, Islamabad
3. Secretary, Establishment Division, Islamabad.
4. Secretary, Finance Division, Islamabad
5. Secretary, Planning and Development & Reforms, Islamabad
6. Secretary, Ministry of Defense, Islamabad
7. Secretary, Ministry of Interior, Islamabad

Copy forwarded for similar action to:-

1. Chairman P&D Board, Government of the Punjab, Lahore
2. Additional Chief Secretary, P&D Deptt., Government of Sindh, Karachi
3. Additional Chief Secretary, P&D Deptt., Government of Khyber PakhtunKhawa, Peshawar
4. Additional Chief Secretary, P&D Deptt., Government of Balochistan, Quetta
5. Additional Chief Secretary, P&D Deptt., Government of Azad Jammu & Kashmir, Muzaffarabad
6. Secretary, P&D Deptt., Government of Gilgit Baltistan Gilgit
7. Additional Chief Secretary, FATA Secretariat, Peshawar
8. Joint Secretary (Training), Establishment Division, Islamabad.
9. Section Officer (Admn), EAD

Cc:

1. Joint Secretary (Admin.), EAD
2. Secretary (FTC), EAD
3. Network & System Administrator, EAD