

Government of Pakistan  
Economic Affairs-Division

No. 3(153) EA/China-II/2012

Islamabad, 10<sup>th</sup> May, 2012

**OFFICE MEMORANDUM**

SUBJECT: **SEMINAR ON SMART GOVERNMENT FOR DEVELOPING COUNTRIES (PHASE- II) IN BEIJING FROM JULY 03-30, 2012.**

The undersigned is directed to state that Government of People's Republic of China has offered the subject training course for the Government officials. Participant's qualification and requirement for Admission are as under:-

- Officials/technicians of BPS-17 or above from relevant departments / institutions.
- Up to 50 years for Director General and 45 years for Director.
- Proficiency in English.
- In good health free from any infectious disease.

Expenses

The following expenses are to be borne by MOFCOM for the participants:


- Round-trip air tickets and transit allowance.
- Boarding and lodging in China.
- Local transportation fees incurred for all activities arranged by the Chinese organizer.
- Pocket money of 60-80 Yuan RMB per head per day for officials and technicians respectively.

The following expenses are to be borne by the Participants themselves:

- Excessive luggage charges during international and domestic travels.
- Postal and telecommunications, passport and visa issuance charges.
- Buying spectacles, seeing the dentist, or going to beauty saloon.
- Examination, diagnosis, treatment and medicine of any chronic disease.

2. The following documents must be submitted by the deadline date without which nominations may not be considered by the EAD:

- i) Two copies of valid passport.
  - ii) NOC or undertaking by the nominating authority that once nominated the candidate will not be withdrawn after selection.
  - iii) Nomination Form duly filled in by the nominee with office, residence and mobile phone number and fax numbers (two sets)
  - iv) Undertaking Form
  - v) Surety Bond
  - vi) FTC Proforma
  - vii) Medical (Foreigner Physical Examination Form)
3. All the related conformation is available at EAD's Website i.e. [www.ead.gov.pk](http://www.ead.gov.pk).
4. The nomination papers complete in all respect should reach China-II Section, of EAD latest by **15<sup>th</sup> June 2012**, positively.

  
(Raja Muhammad Mousaf)  
Section Officer (China-II)

No. 2(3)/2011-Admn-I  
Government of Pakistan  
Ministry of Commerce



Islamabad, the 23<sup>rd</sup> May, 2012

**CIRCULAR**

Copy of EAD's O.M No. 3(153) EA/China-II/2012 dated 10-05-2012 is forwarded with the request that the nominations of suitable officers duly approved/recommended by their respective senior officers may be forwarded to this Section latest by **31-05-2012**.

  
(MARIA KAZI)  
Section Officer (Admn-I)