

**MOST IMMEDIATE**

No. 2(19)/2015-Admn-I  
Government of Pakistan  
Ministry of Commerce



Islamabad, the 30<sup>th</sup> October, 2015

**CIRCULAR**

Subject: **INTERNATIONAL TRAINING PROGRAM ON "INTELLECTUAL PROPERTY AS A TOOL TO ENHANCE COMPETITIVENESS OF MICRO, SMALL AND MEDIUM ENTERPRISES" SCHEDULED TO BE FROM 21-12-2015 TO 08-01-2016.:**

Economic Affairs Division's has informed that the Colombo Plan has offered the nomination of officers for the training program on "**Intellectual Property as a Tool to Enhance Competitiveness of Micro, Small and Medium Enterprises**" scheduled to be held from 21-12-2015 to 08-01-2016. The subject training course will be conducted jointly by Colombo Plan and Government of India. The applicant must fulfill the following eligibility criteria:-

- i. Adequate knowledge of English is necessary for effective participation.
  - ii. Between 25-50 years of age.
  - iii. Officials of intellectual property offices, policy makers, diplomats, members of indigenous and local communities, employees of non-governmental organizations and inter-governmental organizations, chambers of commerce, officials from ministries of industry, trade and trade promotion associations, MSMEs support organizations, lawyers, academics, researchers who possess knowledge of the intellectual property system.
2. Application Form can be downloaded from the EAD's website: [www.ead.gov.pk](http://www.ead.gov.pk).
3. The nominations may be duly approved/recommended by the respective senior officers and furnished to this office latest by **05-11-2015, along with training Performa as circulated by the Admn-I Section, dated 02-07-2015.**

  
(ATAULLAH)  
Director (HR&CP)

Government of Pakistan  
Ministry of Finance, Revenue, Economic Affairs,  
Statistics & Privatization  
(Economic Affairs Division)  
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No. 4(21) PTAP/CP/TRG/2015-16

Islamabad, October 22, 2015

**OFFICE MEMORANDUM**

**SUBJECT: International Training Program "Intellectual Property As a Tool to Enhance Competitiveness of Micro, Small and Medium Enterprises", 21 December 2015-08 January 2016.**

The undersigned is directed to refer to Colombo Plan's letter No. CP-IND/PPSD/2015 dated 15 October, 2015 and to say that Colombo Plan has invited nominations for the subject training course conducted jointly by Colombo Plan and Government of India.

2. Applicants for the said program must meet the following minimum general requirements.

1. Adequate knowledge of English is necessary for effective participation.
2. Between 25-50 years of age.
3. Officials of intellectual property offices, policy makers, diplomats, members of indigenous and local communities, employees of non-governmental organizations and inter-governmental organizations, chambers of commerce, officials from ministries of industry, trade and trade promotion associations, MSMEs support organizations, lawyers, academics, researchers who possess knowledge of the intellectual property system.


3. Application form and the project notification can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk).

4. It is requested that suitable nominations duly approved by the competent authority along with the following documents may kindly be furnished to this Division through proper channel, latest by **11<sup>th</sup> November, 2015.**

- i. Application Forms (duly filled in) (Download from [www.ead.gov.pk](http://www.ead.gov.pk)) Two copies
- ii. Performa for Foreign Training(download from [www.ead.gov.pk](http://www.ead.gov.pk)) Two copies
- iii. Surety Bond (download from [www.ead.gov.pk](http://www.ead.gov.pk)) One copy
- iv. Undertaking (download from [www.ead.gov.pk](http://www.ead.gov.pk)) One copy
- v. Two Photographs (3 cm x 4cm)



5. Incomplete/late submission of nominations/ Applications form/ documents will not be accepted.

  
Aftab Ahmad Khan  
Section Officer (CP/PT/AF)  
Tele: 9201868

1. Secretary, Finance Division, Islamabad.
2. Secretary, P & D Division, Islamabad.
3. Secretary, Ministry of Commerce, Islamabad.
4. Secretary, Ministry of Industries & Production, Islamabad.
5. Secretary, Establishment Division, Islamabad.
6. J.S (Admin), Economic Affairs Division, Islamabad.
7. Secretary, Ministry of Overseas Pakistanis and Human Resource Development, Islamabad.
8. Secretary, Ministry of Science & Technology, Islamabad.
9. Secretary, Ministry of Information Technology and Telecommunication, Islamabad.
10. Secretary, Ministry of Federal Education & Professional Training, Islamabad.
11. D.G Intellectual Property rights organization Pakistan, Islamabad.
12. SMEDA, 4th Floor, 3rd Building, Aiwan-e-Iqbal Complex, Egerton Road, Lahore 54000, Pakistan

**Copy for information to:**

Copies along with enclosures are forwarded for similar action to:-

1. Chairman P&D Board, Govt. of the Punjab, Lahore.
2. Additional Chief Secretary, P&D Deptt, Govt. of the Sindh, Karachi.
3. Additional Chief Secretary, P&D Deptt, Govt. of Balochistan, Quetta.
4. Additional Chief Secretary P&D Deptt, Govt. of Khyber Pakhtunkhwa, Peshawar.
5. Additional Chief Secretary P&D Deptt, Govt. of (AJ&K), Muzaffarabad.
6. Secretary P&D Deptt, Govt. of Gilgit Baltistan, Gilgit.
7. Computer Center, EAD.
8. Secretary, FTC.
9. Section Officer (Admin), EAD