

MOST IMMEDIATE

No. 2(9)/2016-HR&CP
Government of Pakistan
Ministry of Commerce



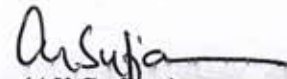
Islamabad, the 16th March, 2016.

CIRCULAR

Subject: **BILATERAL SEMINAR ON PUBLIC ADMINISTRATION FOR CIVIL SERVANT OF PAKISTAN IN 2016 FROM 5TH MAY TO 25TH MAY IN CHINA (20-25 SLOTS).**

Copy of the Economic Affairs Division's O.M No.6 (2) EA/China-II/2016 dated 7-03-2016 is forwarded for nomination of suitable officers for "**BILATERAL SEMINAR ON PUBLIC ADMINISTRATION FOR CIVIL SERVANT OF PAKISTAN IN 2016 FROM 5TH MAY TO 25TH MAY IN CHINA**" for the government officers from BPS-17 to BPS-20.

2. The nominations of suitable /relevant officers fulfilling the required eligibility criteria duly approved/endorsed by their respective senior officers with duly filled in FTC Proforma may kindly be forwarded to this office at least by 22-03-2016 for onward submission to the EAD, Islamabad.
3. All the related information is available at EAD's Website i.e. www.ead.gov.pk.


(Ali Sufjan)

Deputy Director (MOC)

Forwarded to:-

- i. All JSs/ Chief Development Officer/DG (TP)/DG (DCW)/DG (TIS)/DG (STDC), Ministry of Commerce, Islamabad.
- ii. The Director General, Pakistan Institute of Trade & Development, Islamabad.
- iii. The Director General, (TO) Directorate General of Trade Organization (DGTO), Islamabad.
- iv. The Director General Trade Dispute Resolution Organization, Ministry of Commerce, Islamabad.
- v. Data Network Administrator with the request to upload the attached EAD Circular on the website of Ministry.

Government of Pakistan
Economic Affairs Division

No.6(2)/EA/China-II/2016

Islamabad 7th March, 2016

OFFICE MEMORANDUM

SUBJECT: BILATERAL SEMINAR ON PUBLIC ADMINISTRATION FOR CIVIL SERVANTS OF PAKISTAN IN 2016 FROM 5TH MAY TO 25TH MAY, 2016 IN CHINA (20-25 SLOTS)

The undersigned is directed to state that Government of People's Republic of China has offered subject Bilateral Seminar for Pakistan Government officials. Seminar Contents and Participant's qualification and requirements are as under:-

Eligibility Criteria

- Officers of BS 17-20 from Ministries/Divisions/ Departments/ Attached Departments most relevant to the training programme.
- Maximum age limit 50 years for BS-20 and 45 years for BS 17-19.
- Be in good health and free from any infectious disease with health certificate.
- Proficiency in English.
- Consent / NOC of the department concerned
- Passport having minimum validity of six months.

Expenses

The following expenses are to be borne by MOFCOM for the participants:

- Round-trip air tickets and transit allowance.
- Boarding and lodging in China.
- Local transportation fees incurred for all activities arranged by the Chinese organizer.

The following expenses are to be borne by the Participants themselves:

- Excessive luggage charges during international and domestic travels.
- Post and telecommunications, passport and visa issuance.

Documents Required

The following documents (three sets of each) are required to be sent alongwith nomination:

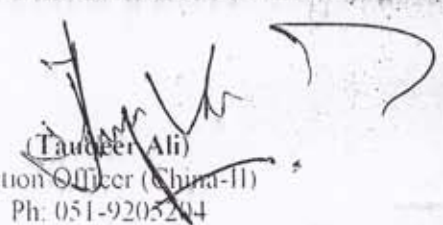
- (a) Application Form (b) Information Form duly filled in by the nominee.
- FTC Performa
- NOC or undertaking by the nominating authority that once nominated the candidate role not be withdrawn after selection.
- Two copies of valid passport (BS-20 and 45 years for BS 17-19).
- Copy of CNIC and free from any infectious disease with health certificate.
- Medical Certificate (Foreigner Physical Examination Form).
- Surety Bond
- Undertaking Form

2. All Ministries / Divisions and Provincial P & D Departments must note the following points while nominating the candidates:-

- a. Most relevant candidates should be nominated for the subject training course/seminar.
- b. Nomination of candidates should reach to EAD before the deadline. Late arrival of nomination after the EAD's deadline will not be considered.
- c. The nomination papers complete in all respect should be forwarded to EAD through proper channel via their respective administrative Ministry /Division/ P & D Department.

A candidate already availed foreign training within a period of less than two year, is not eligible.

3. It is requested that most suitable nominations alongwith required documents must reach to EAD latest by 01-04-2016. Nominations received late or incomplete shall not be considered. All the information/forms/FTC proforma are available at www.ead.gov.pk


(Tauseer Ali)
Section Officer (China-II)
Ph. 051-9205204

Distribution:

No.6(2) EA/China-II/2016

1. All Ministries/ Divisions/Departments, Attached Departments of Federal Government and Provincial Governments including AJ&K, GB and FATA.

CC to:

1. Joint Secretary (Admin). Prime Minister's Office. Islamabad.
2. Joint Secretary (Training). Establishment Division. Islamabad.
3. Director (Admin). President's Secretariat (Public) Aiwan-e-Sadar. Islamabad
4. Network & System Administration(Computer Center). EAD. Islamabad
5. Joint Secretary (Admin). EAD. Islamabad.

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3. Director (Admin). President's Secretariat (Public) Aiwan-e-Sadar. Islamabad
4. Network & System Administration(Computer Center). EAD. Islamabad
5. Joint Secretary (Admin). EAD. Islamabad