

GOVERNMENT OF PAKISTAN
CABINET SECRETARIAT
ESTABLISHMENT DIVISION

No.4/4/2004-T.I (S-2010)

Islamabad, the 26th March, 2010.

OFFICE MEMORANDUM

Subject: - NOMINATIONS FOR DAFTARI URDU COURSE FOR OFFICERS OF FEDERAL/PROVINCIAL GOVERNMENTS - SEMESTER SPRING, 2010 (Course-III).

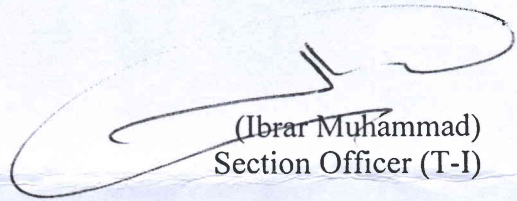
Reference this Division's O.M. of even number, dated 26-03 -2010 on the above noted subject.

The undersigned is directed to state that admission to the Semester Spring 2010 (Course-III) of Daftari Urdu for officers (BS-16 and above), working under the Federal Government/Provincial Governments and Government of AJK is being organized by Allama Iqbal Open University (AIU), Islamabad. The Ministries / Divisions of Federal Government/Provincial Governments and Government of AJK are requested to forward nominations of officers in **BS-16 and above** (including the officers working in Autonomous bodies / all Courts / DCO's Offices etc and the departments working under their administrative control). The following categories of officers stand ineligible for admission in Daftari Urdu Course:-

- i. Officers likely to retire within next two years.
- ii. Officers on deputation from other departments.
- iii. Officers who have earlier completed the subject course.

2. It is pertinent to mention here that the method of teaching for the subject course is through **Distance Learning**/through **Correspondence** and the concerned/nominated tutors of the DUP. The concerned Ministries/Divisions/Autonomous bodies may ensure enrolment/ nomination of officers, including CSS/Ex-Cadre officers for the subject course and also direct the earlier Course nominees, if any, to complete the Course.

3. **X** The nominations of officers on prescribed nomination form (copy enclosed) along-with a list of such officers (both in duplicate) may be sent to this Division latest by **31st March, 2010.**


(Ibrar Muhammad)
Section Officer (T-I)

Encl:-a.a

1. All Ministries/ Divisions (Joint Secretaries (Admn), Islamabad/ Rawalpindi.
2. All Chief Secretaries, Provincial Governments and AJK Government.
3. All Secretaries, S&GAD, Provincial Governments and AJK Government.
4. All Secretaries, M/O Local Government & Rural Development, Lahore, Peshawar, Karachi and Quetta.
5. Dr. Mahmood-ur-Rehman, Incharge, Daftri Urdu Project, Allama Iqbal Open University, Islamabad w.r.t letter No. DUP/11/2010, dated 27-01-2010.

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