

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE  
ISLAMABAD

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No. 5 (2)2025-Admn-I/HR-I

Islamabad, the 14<sup>th</sup> January, 2026

CIRCULAR

**SUBJECT: 04 DAY TRAINING WORKSHOP ON STRENGTHENING GOVERNANCE THROUGH ARTIFICIAL INTELLIGENCE (AI) ENABLED WHOLE OF GOVERNMENT (WOG) APPROACHES (9TH TO 12TH FEBRUARY 2026)**

Please find enclosed herewith copy of self explanatory letter No. 10(28)/2025-MSW-II, dated 09<sup>th</sup> January, 2026 received from Establishment Division, on the above mentioned subject for placing on the website of the Ministry of Commerce.


2. Interested/relevant officers of the Ministry may forward their nominations, duly approved by their respective Head (s) of Wing (s) to HR-I Section latest by 27-01-2026 positively. *Nominations received after the deadline will not be entertained.*

Encl: As Above

**Database Administrator,  
Ministry of Commerce,  
Islamabad**

**Cc:**

- i. Joint Secretary (HRM), Ministry of Commerce, Islamabad

  
(Imran Ali)  
Section Officer (HR-I)



GOVERNMENT OF PAKISTAN  
ESTABLISHMENT DIVISION  
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No.10(28)/2025-MSW-II

Islamabad, the 09<sup>th</sup> January , 2026

## **OFFICE MEMORANDUM**

**SUBJECT: 04 DAY TRAINING WORKSHOP ON STRENGTHENING GOVERNANCE THROUGH ARTIFICIAL INTELLIGENCE (AI) ENABLED WHOLE OF GOVERNMENT (WOG) APPROACHES (9TH TO 12TH FEBRUARY 2026)**

The undersigned is directed to refer to the subject cited above and to state that under the Federal Rules of Business, 1973, the Management Services Wing (MSW) of the Establishment Division is mandated to provide management consultancy services to public sector organizations and to conduct capacity-building initiatives for Government servants with a view to enhancing managerial competence, governance effectiveness, and institutional performance.

2. In pursuance of this mandate, the Management Services Wing, Establishment Division, Islamabad, is pleased to organize a **four-day Training / Workshop titled "Strengthening Governance through Artificial Intelligence (AI)-Enabled Whole-of-Government (WOG) Approaches"**, scheduled to be held at the Pakistan Planning & Management Institute (PPMI), Sector H-8/1, Islamabad, from **9th to 12th February, 2026**. The daily timings of the training/workshop shall be **08:30 AM to 02:30 PM**.

3. The training programme has been specifically designed for **Government Officers in BS-17 to BS-20 and/or equivalent**. It is clarified that **no training fee shall be charged from Federal Government Officers / Civil Servants**. However, the concerned Ministries/Divisions/Departments shall be responsible for meeting TA/DA, boarding, lodging, and other incidental expenses of their nominated officers, strictly in accordance with applicable rules.

4. Applicants from **Provincial Governments, AJK Government, Autonomous Bodies, and Public Sector Corporations** shall be required to pay a **training/workshop fee of Rs. 5,000/- (Rupees Five Thousand only) per participant**. The said fee shall be **deposited in advance**, through cross cheque/pay order in favour of the **Drawing & Disbursing Officer (DDO), Management Services Wing, Establishment Division, Islamabad, only after confirmation of nomination(s) by MS Wing**.

5. **Duly filled-in and signed Nomination Forms**, attached herewith, may be forwarded through proper channel so as to **reach MS Wing, Establishment Division, Islamabad, by 29th January, 2026 (Thursday)** during office hours. Complete contact details of nominees, nominating authorities, and controlling officers may be clearly indicated for prompt communication. The Nomination Form for the training/workshop may also be downloaded from the Management Services Wing website at **msw.establishment.gov.pk**.

6. It is further clarified that the nominated participant(s) shall report at the aforementioned venue only after receipt of formal confirmation from the Management Services Wing. A copy of the confirmation letter issued by MS Wing must be produced at the time of reporting for participation in the training/workshop.

7. **Contact details (for Facilitation) :**

• Muhammad Nadeem (Director General); Tel 051-9209427; Cell: 0364-4901386

Email: nadeem@msw.establishment.gov.pk; Fax: 051-9206694.

• Mr. Yousaf Zia (Director) ; Tel: 051-9210749 ;Cell: 0332-5386907

• Khawaja Muhammad Zaheer (Deputy Director) Tel: 051-9204761;Cell: 0346-5062036

**Muhammad Nadeem  
DG-II (MSW)**

Kamran Ali Afzal  
Cabinet Secretary  
Cabinet Division,  
Islamabad

Ashfaq Ahmad Khalil  
Secretary MoIBC  
Ministry of Information and Broadcasting,  
Islamabad

Aisha Humera Ch  
Secretary Climate Change  
LG and RD Complex, Sector G-5/2,  
Islamabad

Capt (R) Saif Anjum  
Secretary  
B Block , 4th Floor ,Pak Secretariat,  
Islamabad

Jamil Ahmed Qureshi  
Secretary SIFC  
Prime Minister's Office Special Investment Facilitation Council Islamabad.,  
Islamabad

Zarrar Hasham Khan  
Secretary IT  
Ministry Of Information Technology & Telecommunication, 7th Floor, Kohsar Block, Pak Secretariat,,

Islamabad

Jawad Paul  
Secretary  
Commerce Division,  
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Mohyuddin Ahmad Wani  
Secretary IPC  
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Muhammad Khurram Agha  
Secretary of Interior  
Ministry of Interior, R-Block, Pak Secretariat,  
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Zafar Hasan  
Secretary Kashmir Affair, Gilgit Baltistan & SAFRON  
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Lt Gen Muhammad Ali (Retd)  
Secretary  
Ministry of Defence (Defence Division),  
Rawalpindi

Raja Naeem Akbar  
Secretary LAW & Justice  
Ministry of Law and Justice,  
Islamabad

Lt Gen (R) Muhammad Chiragh Haider HI(M)  
Secretary (DP)  
Ministry of Defence Production, Rawalpindi,  
Rawalpindi

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Secretary Ministry of Parliamentary Affairs  
Ministry of Parliamentary Affairs R block, Pak Secretariat, Islamabad.,  
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Nadeem Mahbub  
Acting Chairman HEC  
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Kohsar Block, 8th Floor Constitution Avenue, Islamabad,  
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Awais Manzur Sumra  
Secretary Planning  
Planning Commission,  
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Imdad Ullah Bosal  
Secretary Finance  
Ministry of Finance, "Q" Block Pak secretariat, Islamabad,  
Islamabad

Muhammad Humair Karim  
Special Secretary (EAD)  
EAD, C-Block Pak Secretariat,  
Islamabad

Muhammad Humair Karim  
Secretary (EAD)  
EAD, C-Block Pak Secretariat,  
Islamabad

Muhammad Aslam Ghauri  
Special Secretary (Health)  
Ministry of National Health Services Regulations and Coordination,  
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Rashid Mahmood  
Secretary Revenue Div/Chairman FBR  
Federal Board of Revenue, Islamabad,  
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Dr. Sajid Mahmood Chauhan  
Secretary Religious Affairs  
1st Floor, TUV (Kohsar) Block, New Secretariat, Opposite Punjab House,  
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Fuad Asadullah Khan, H.I., S.ST., T.ST., nsc  
Director General  
Block-K Pakistan Secretariat,  
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Abdul Khaliq Shaikh  
Secretary

9th Floor, New Pak Secretariat (Kohsar Block), Sector F-5,  
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Hammad Shamimi  
Secretary Privatisation Division  
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Nadeem Aslam Chaudhary  
Secretary(MoPHRD)  
Ministry of Overseas Pakistanis & Human Resource Development 5TH & 6TH FLOOR, BLOCK-B, PAK.  
SECRETARIAT, ISLAMABAD,  
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Amna Baloch  
Foreign Secretary  
Ministry of Foreign Affairs, SYK Block, 3rd Floor, Constitution Avenue, Sector G-5,  
Islamabad

Dr Muhammad Fakhre Alam Irfan  
Secretary  
Ministry of Energy Power Division, Islamabad,  
Islamabad

Syed Mazhar Ali Shah  
Secretary (Railways)  
4th Floor, Block D Pak. Secretariat,  
Islamabad

Capt.(Retd.) Muhammad Mahmood  
Secretary Housing  
1st and 2nd floor, Block B, Pak Secretariat, Islamabad.,  
Islamabad

Asad Rehman Gilani  
Secretary  
4th Floor, Kohsar Block, Pak Secretariat, Constitution Avenue,  
Islamabad

Syed Ali Murtaza  
Secretary (MOWR)  
Ministry of Water Resources, 6 Ataturk Avenue, G-5/1, Islamabad.,  
Islamabad

Shahid Iqbal Baloch  
Secretary Science and Technology  
Ministry of Science and Technology,

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Secretary(National Assembly)

Parliament House, Constitution Avenue, Islamabad,  
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Secretary, PA&SS Division

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Akhtar Saeed

Joint Secretary Training

Establishment Division,  
Islamabad

Bashir Ahmed Jagirani

Deputy Secretary (MSW)

Establishment Division,  
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Inamullah Khan Dharejo

Secretary to the President

AIWAN -E- SADR,  
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Sajid Baloch

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National Security Division, Prime Minister Office,  
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Shakeel Ahmed Mangnejo

Special Secretary

Islamabad,  
Islamabad

Maqbool Ahmad Gondal  
Auditor-General of Pakistan  
Constitution Avenue, G-5/2 Islamabad.,  
Islamabad

All Provincial Chief Secretaries KP Punjab Sindh Balochistan

Abrar Ahmad Mirza  
Chief Secretary (GB)  
Chief Secretary Office Barmas Gilgit,  
Barmas Gilgit

**Copy for information to:-**

- 1- Barrister Nabeel A. Awan, Secretary Establishment Division, ESTAB, Islamabad
- 2- Sarah Saeed, Special Secretary, ESTAB, Islamabad
- 3- Syed Zia Ul Hassan, Member MSW, ESTAB, Islamabad

**Muhammad Nadeem**  
**DG-II (MSW)**