

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE

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No. 5(1)/2025-Admn-I/HR-I

Islamabad, the 30<sup>th</sup> December, 2025

CIRCULAR

SUBJECT: - TRAINING COURSE ON PUBLIC ADMINISTRATION AND GOVERNANCE TO BE CONDUCTED IN PERSON IN SINGAPORE FROM 06 TO 10 APRIL 2026 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD SCPTA

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 4(1) SEA/SINGAPORE/2026, dated 29<sup>th</sup> December, 2025 received from Ministry of Economic of Affairs, on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested/relevant officers from Main Ministry and its Attached Departments/Organizations who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section (along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc), latest by 23-01-2026 positively. *Nominations received after the deadline will not be entertained. Moreover there would be no financial liability on Ministry of Commerce/Government of Pakistan.*

Encl: As Above

Database Administrator,  
Ministry of Commerce,  
Islamabad

Cc:

Joint Secretary (HRM), Ministry of Commerce, Islamabad

  
(Imran Ali)  
Section Officer (HR-I)



No.4(1) SEA/SINGAPORE/2026

Islamabad, the 29<sup>th</sup> December , 2025

## **OFFICE MEMORANDUM**

**SUBJECT: TRAINING COURSE ON PUBLIC ADMINISTRATION AND GOVERNANCE TO BE CONDUCTED IN PERSON IN SINGAPORE FROM 06 TO 10 APRIL 2026 UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD SCPTA**

The undersigned is directed to inform that the Government of Singapore has invited nominations for the above **Partially Funded** training course. The Government of Singapore will bear local hospitality (accommodation and local transfers), course fees, training allowance and group personal accident/hospitalization insurance. **The cost of round-trip airfare for the participants would be borne by the nominating agency/nominee himself/herself.** The brochure of the subject training course is available at [www.ead.gov.pk](http://www.ead.gov.pk).

2. The eligibility criteria and objectives of the subject course are as under:

### **Eligibility Criteria:-**

- a) Be permanent government employee (BS-17 or above) nominated by the respective Federal Ministry or Provincial Department.
- b) Mid- to senior-level government officials who are involved in Public Governance and Administration;
- c) Nominated by their respective governments;
- d) Proficient in written and spoken English; and
- e) In good health.

**Objective:** This course will share Singapore's experience in public governance and administration in building a future-ready and responsive public service.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Ministry latest by **30<sup>th</sup> January, 2026** positively. Interested officers are requested to apply online at <https://go.gov.sg/pag2026> as required by Singapore (Mandatory). **Nomination without online application will not be considered by the host.**

4. Required Documents:

1.	Nomination letter in original	01 Copy
2.	Hard Copy of online application form (available in the link provided at Para-03/above)	01 Copy
3.	Filled in Performa for FTC (available at <a href="http://ww.ead.gov.pk">ww.ead.gov.pk</a> )	01 Copy

4.	CNIC	01 Copy each
5.	Valid Passport	01 Copy
6.	Surety Bond and Undertaking (Format is available at <a href="http://www.ead.gov.pk">www.ead.gov.pk</a> )	01 each Original
7.	An Undertaking by the participant to bear Round Trip Airfare	original

5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.

6. Further, it may be apprised that as per direction of Foreign Training Committee (FTC) of Ministry of Economic Affairs, all officers proceeding on foreign trainings have been directed to submit a 1000-word post-visit report upon return. Accordingly, the officers who are nominated may submit a post visit report to **sosea@ead.gov.pk** upon return.



**Samra Ghaffar**  
**(O/B) SO (SEA)**

Aisha Humera Ch  
Addl Secretary (Incharge)  
LG and RD Complex, Sector G-5/2,  
Islamabad

Ali Sher Mahsud  
Federal Secretary (MoCommunication)  
Ministry of Communications,  
Islamabad

Amna Baloch  
Foreign Secretary  
Ministry of Foreign Affairs, SYK Block, 3rd Floor, Constitution Avenue, Sector G-5,  
Islamabad

Awais Manzur Sumra  
Secretary Planning  
Planning Commission,  
Islamabad

Zarrar Hasham Khan  
Secretary IT  
Ministry Of Information Technology & Telecommunication, 7th Floor, Kohsar Block, Pak Secretariat,,

Islamabad

Dr Muhammad Fakhre Alam Irfan  
Secretary  
Ministry of Energy Power Division, Islamabad,  
Islamabad

Imdad Ullah Bosal  
Secretary Finance  
Ministry of Finance, "Q" Block Pak secretariat, Islamabad,  
Islamabad

Jawad Paul  
Secretary  
Commerce Division,  
Islamabad

Raja Naeem Akbar  
Secretary LAW & Justice  
Ministry of Law and Justice,  
Islamabad

Momin Agha  
Secretary  
Ministry of Energy and Petroleum Division,  
Islamabad

Kamran Ali Afzal  
Cabinet Secretary  
Cabinet Division,  
Islamabad

Lt Gen Muhammad Ali (Retd)  
Secretary  
Ministry of Defence (Defence Division),  
Rawalpindi

Syed Ali Murtaza  
Federal Secretary  
6 Ataturk Avenue, G-5/1, Islamabad,  
Islamabad

Lt Gen (R) Muhammad Chiragh Haider HI(M)  
Secretary (DP)  
Ministry of Defence Production, Rawalpindi,  
Rawalpindi

Navid Ahmed Shaikh  
Secretary, PA&SS Division  
4th floor , Evacuee Trust complex,  
Islamabad

Syed Mazhar Ali Shah  
Secretary (Railways)  
4th Floor, Block D Pak. Secretariat,  
Islamabad

Syed Zafar Ali Shah  
Secretary Maritime Affairs  
Kohsar Block, 8th Floor Constitution Avenue, Islamabad,  
Islamabad

Muhammad Khurram Agha  
Secretary of Interior  
Ministry of Interior, R-Block, Pak Secretariat,  
Islamabad

Rashid Mahmood  
Secretary  
Ministry of Finance, Revenue And Economics Affairs, 6th Floor, FBR(Hqrs), Constitution Avenue, Islamabad.,  
Islamabad

Zafar Hasan  
Secretary Kashmir Affair, Gilgit Baltistan & SAFRON  
1st Floor, R-Block, Pak Secretariat, Islamabad.,  
Islamabad

Mohyuddin Ahmad Wani  
Secretary IPC  
2nd Floor, Kohsar Block, Pak. Secretariat,  
Islamabad

Jamil Ahmed Qureshi  
Secretary SIFC  
Prime Minister's Office Special Investment Facilitation Council Islamabad.,  
Islamabad

Umar Ali Khan  
DPO (Dir (CC)  
EAD, C-Block Pak Secreteriat,  
Islamabad