



GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE  
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No.4(2)/2025-ADMN/HR-II

Islamabad, the 11<sup>th</sup> August , 2025

From

Syed Asghar Ali  
SO (HR-II)

To

1- Database Administrator, MOC, Islamabad

**SUBJECT: GRANT OF REHABILITATION AND TO IN-SERVICE FEDERAL GOVERNMENT EMPLOYEES AND THEIR DEPENDENTS DURING 2025-26**

**CIRCULAR**

Please find enclosed herewith Staff Welfare Organization, Establishment Division's (Self explanatory) Circular No: SWO-5(1)/2025-26-496 dated 31st August, 2025 on the subject cited above.

Applications are requested by Staff Welfare Organization, Establishment Division on prescribed Performa available on website ([www.swo.gov.pk](http://www.swo.gov.pk)) for providing Rehabilitation Aid to Federal Government Employees and their dependents during 2025-26. Further details can be seen at aforementioned circular (copy enclosed) .

In view of the above, IT-Section of Ministry of Commerce is requested to upload this circular on official website for information of all employees.

**Syed Asghar Ali  
SO (HR-II)**

Aanir Shafiq  
Database Administrator  
11 August , 2025, 03:35:49 PM

**GOVERNMENT OF PAKISTAN  
ESTABLISHMENT DIVISION  
STAFF WELFARE ORGANIZATION  
(CH. REHMAT ALI COMMUNITY CENTRE)**

NO.SWO-5(1)/2025-26/ 496

Islamabad, the August, 2025.

**C I R C U L A R**

**SUBJECT: GRANT OF REHABILITATION AID TO IN-SERVICE FEDERAL GOVERNMENT EMPLOYEES AND THEIR DEPENDENTS DURING 2025-26.**

In order to assist the In-Service Federal Government Employees in the event of physical disability to them and their family members, Staff Welfare Organization provides Rehabilitation Aid mainly in the form of equipment as under:-

- |                              |                                       |
|------------------------------|---------------------------------------|
| 1. Leg Braces                | 7. Wheel Chair                        |
| 2. Artificial Leg Prosthesis | 8. Tri-cycle                          |
| 3. Arms Prosthesis           | 9. Crutches                           |
| 4. Neck Collar               | 10. Surgical Shoes                    |
| 5. Medical Jacket            | 11. Any other item recommended by the |
| 6. Hearing Aid               | Medical Board for Rehabilitation Aid. |

2. Applications on prescribed proforma available on website (www.swo.gov.pk) are invited for providing Rehabilitation Aid to Federal Government Employees and their dependents during 2025-26. The application form duly filled in and supported with requisite documents may be forwarded to the following Regional Offices of the Staff Welfare Organization up to 30-09-2025.

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|---|--|
| (i) <b>Chief Welfare Officer, 9253000</b><br>Staff Welfare Organization, 9252929<br>Ch. Rehmat Ali Community<br>Centre, G-7, Islamabad. | (ii) <b>Chief Welfare Officer, 042-99211933</b><br>Staff Welfare Organization,<br>Adjacent to A.G's Office,<br>Lahore.   |
| (iii) <b>Chief Welfare Officer, 021-99203312</b><br>Staff Welfare Organization,<br>Block 66/A, Pak. Secretariat,<br>Karachi.            | (iv) <b>Chief Welfare Officer, 091-9212097</b><br>Staff Welfare Organization,<br>Community Centre F.G.<br>Employees Colony, Hassan<br>Ghari, Shami Road, Peshawar. |
| (v) <b>Staff Welfare Officer, 081-9211166</b><br>Staff Welfare Organization,<br>Staff Welfare Complex,<br>Satellite Town, Quetta.       |  |

3. The above items will be provided subject to availability of funds and first come first service basis. Decisions of the Federal Medical Board for Rehabilitation Aid will be final. **Those who have already availed this facility can apply next time after a period of three years.**

4. The employees of Pakistan Post Office, Pakistan Telecommunication Company, Ltd., Pakistan Railways, MES, Autonomous/Semi-Autonomous Bodies, Banks, Corporations and those paid out of defence estimates are not eligible.

(MAMINA ARSHAD)  
**CHIEF WELFARE OFFICER**  
PH: 9253000

All Ministries/Divisions their Attached and Sub-Ordinate Offices with the request to kindly circulate it amongst the Federal Government Employee working under them.

For necessary  
action n/a-30  
7/8/2025  
DS (

Discussed with DS  
For n.a. please.  
8/8/25

SO (HR-II)  
7/8/25  
Mr. Muneer

Jy. No. 1839-DS (H&C)  
Dated: 8-8-25

Dy. No. 143 D.S (HRM)  
Dated: 8-8-25

SECTION HR-II  
Dairy No. 145  
Dated: 11/08/25