



GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE



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Islamabad, the 28th August , 2025

From

Hussain Nawaz Adil
Research Officer WTO

To

1- Database Administrator, MOC, Islamabad

SUBJECT: THEMATIC COURSE ON TRADE IN SERVICES FOR DEVELOPMENT

Please find attached herewith a copy of invitation received from Permanent Mission of Pakistan to WTO, Geneva, on the above-mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested/relevant officers, who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of Wings to this Section (along with application forms, CVs, valid passport copies, service profile, undertaking and details of availed Foreign Training/Workshops etc) latest by 12/09/2025 (before close of office hours) positively. Nominations received after the deadline will not be entertained.

Enclosed:

1. Invitation Letter for TS4D
2. Application Form

Hussain Nawaz Adil
Research Officer WTO



WORLD TRADE ORGANIZATION

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EMAIL

To:	Heads of Delegation WTO Members and Observers	Email:	List attached
From:	Bridget Chilala Director Institute for Training and Technical Cooperation 	Date:	25 August 2025
Number of pages:	7	Ref:	TS4D25-5

Thematic Course on Trade in Services for Development (in English)*

Geneva, Switzerland from 25 to 28 November 2025

Invitation to present candidates

The Secretariat of the World Trade Organization (WTO) is organizing, in collaboration with the World Bank (WB) Group, a Thematic Course on Trade in Services for Development (to be delivered in English) from 25 – 28 November 2025, in Geneva. The Course is a "Level 2" training activity on trade in services for development (TS4D).¹

The course targets higher level officials that have an impact on domestic decision-making regarding trade policy orientations and capacity-building plans. The course is designed for officials from Members that have interest in leveraging trade in services for development and in exploring use of the Trade in Services for Development initiative, led by the WTO and the World Bank.²

The course aims to provide training for trade officials on services trade policy, focusing on recent trends, its role in development, and the use of Trade in Services for Development (TS4D) tools to support evidence-based policymaking. It will also provide a platform to discuss participants' national priorities in relation to services trade. Participants will also be expected to attend sessions of the Trade in Services for Development Conference, which will be opened by the WTO Director-General Dr Ngozi Okonjo-Iweala, taking place on 25 and 26 November.

COURSE OBJECTIVES

The objectives of the course are to:

- enhance participants' understanding of: recent trends in services trade; the multifaceted contributions of trade in services and services trade policies to development, and the supporting role of the [General Agreement on Trade in Services](#) (GATS);

¹ For further details about the WTO Progressive Learning Strategy see the Biennial Technical Assistance and Training Plan 2024-2025 ([WT/COMTD/W/273](#) and [WT/COMTD/W/273/Corr.1](#)) The TA Plan can also be accessed through the following URL link: http://www.wto.org/english/tratop_e/devel_e/teccop_e/tct_e.htm.

² https://www.wto.org/english/news_e/news24_e/devel_11sep24_e.htm Information on the Conference is available here: https://www.wto.org/english/tratop_e/serv_e/serv_2511202510_e/serv_2511202510_e.htm

- familiarize participants, through interactive exercises, with the use of different TS4D tools, such as the competitiveness checklist, the self-assessment tool for good regulatory practices, and the services trade policy database and related analytical tools; and
- facilitate a discussion with participants on possible areas for technical assistance and support, including from the World Bank, to explore how TS4D components can help advance national trade and development objectives.

The course will be delivered through a mix of lectures, interactive exercises, case-studies, and peer learning.

INVITATION TO PROPOSE CANDIDATES & CANDIDATE PROFILE

The course targets higher level officials that have an impact on domestic decision-making regarding trade policy orientations and capacity-building plans. The course is designed for officials from Members that have interest in leveraging trade in services for development and in exploring use of the Trade in Services for Development initiative, led by the WTO and World Bank. A good understanding of the key concepts of services trade is an important asset.

The Governments of Members and Observers to the WTO, which are eligible to benefit from training and technical cooperation activities, are invited to submit the names of **one or two officials** meeting the requirements set out here, for consideration in the selection process.

Candidates should possess an excellent ability to communicate in English both orally and in writing.

A passport photocopy and one-page CV must be attached to the application.

COSTS COVERED FOR SELECTED PARTICIPANTS

The Secretariat of the WTO makes available twenty-five (25) fellowships for this activity. Each fellowship covers the following: a round-trip airplane ticket in economy class; daily subsistence allowance; a terminal expenses allowance; and accommodation for the duration of the course. In case that an insufficient number of qualified candidates apply to fill the 25 funded places, up to five additional applicants may participate in the workshop at their own expense.

..... The attached Application Form must be returned, completed and signed by the candidate as well as by the nominating national authority which presents the candidate, via the Permanent Mission/Embassy to the WTO, at the latest by 22 September 2025. Selected participants will receive confirmation directly. Additional administrative information, travel details and ticket will be sent shortly after the selection has taken place.

The WTO Secretariat reserves the right to postpone or cancel this activity in the event of force majeure or other reasons that render the execution of the activity impracticable for the organizers.

***Français/Español**

L'Organisation mondiale du commerce organise un cours thématique sur le commerce des services pour le développement, à Genève, du 25 au 28 novembre 2025. Ce cours étant donné en anglais, l'invitation et le formulaire de candidature sont publiés en anglais uniquement.

La Organización Mundial del Comercio organiza un Curso temático sobre el Comercio de Servicios para el Desarrollo, en Ginebra, del 25 al 28 de noviembre de 2025. Este curso se impartirá en inglés, por lo que la invitación y el formulario de candidatura se publicarán en inglés solamente.

WTO APPLICATION FORM

TS4D COURSE
(in English)

GENEVA (Switzerland), 25-28 November 2025

DEADLINE: 22 SEPTEMBER 2025

PART I

To be completed by the Applicant in ENGLISH (in CAPITAL LETTERS if handwritten)

MANDATORY: ALL THE INFORMATION ASKED IN THIS SECTION AND A PHOTOCOPY OF YOUR PASSPORT

£ Female

£ Male

£ Not Declared

Surname

Given name

Birth date
day/month/year

Nationality

Title/Position

Ministry/
Government entity

City

Country/Separate
Customs Territory

Mobile phone n°

Telephone n°

Email addresses*
(professional &
personal)

*** Important:** all communications, documents and air-ticket will be sent by e-mail

Travel preference, if any (taken into consideration but not guaranteed)

Higher (university) education

When?	Where?	Title of qualification

Work experience & motivation

Please describe briefly your current overall responsibilities	
Please describe, in a little more detail, your current responsibilities, indicating your impact on domestic decision-making on trade policy orientations and capacity building plans (70-100 words)	
On which date did you take up your current functions?	
Please indicate how you have been exposed to services trade in your current or previous positions.	
Do you have supervisory functions? If so, how many persons do you supervise, and what functions does the supervised staff carry out?	
Please indicate what is the interest of your government in leveraging trade in services for development, and in the WTO-World Bank Trade in Services for Development initiative.	
What is your objective for this training? How do you expect that the course will be useful for you and for your employer?	
Please indicate any particular topics that you would like to see covered	

by the course.	
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WTO training undertaken

Please indicate earlier WTO training that you have undertaken, in person or through e-learning.	Course titles	Dates
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Additional information about the activity

Language skills: The Trade in Services for Development Course will be delivered in English. Therefore, participants are required to have full command of English. By signing this application form the Applicant and Nominating Authority certify that the Applicant has full command of English.

PART II	To be completed by the Nominating Authority
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The Nominating Authority	
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- Officially nominates:

Name of candidate	
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- to attend the Trade in Services for Development;
- confirms that the candidate has direct responsibility in WTO matters and has full command of English, which would enable him/her to successfully and actively participate in the Course; and,
- is fully aware that this nomination is subject to the decisions of the WTO Selection Committee and to the conditions described in the Annex to this application, which we have thoroughly read and accepted.

PLEASE CLEARLY INDICATE IF YOU ARE REQUESTING WTO FINANCING FOR THIS CANDIDACY
(CHECK THE APPROPRIATE BOX)

YES ☐

NO ☐

Details of the official responsible for nominating this candidate:

Surname	
Given Name	
Title/Position	
Organization/Entity	
Telephone	
Email address	

By signing this form, the Candidate and the Nominating Authority certify that all the information included is complete and correct

Date & signature (Candidate)	Date, <u>signature & STAMP</u> (Nominating Authority)
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ANNEX: CONDITIONS FOR PARTICIPATION IN WTO TECHNICAL ASSISTANCE ACTIVITIES

Travel, air-tickets, visas, transit visas, accommodation and subsistence allowances

1. Countries are implementing very strict visa policies. Please check your Schengen visa and transit visas requirements several weeks in advance. Make the necessary arrangements in your country to obtain them for your full roundtrip. The WTO is not authorized to intervene in this matter and is not responsible for visa fees and other financial issues.
2. You will not be consulted for your travel itinerary. However, your preference will be taken into consideration but is not guaranteed.
3. The organizers will provide you with a round-trip airplane ticket in economy-class, a terminal expenses allowance, accommodation, and a daily subsistence allowance for the duration of the activity in Geneva (or full board accommodation for regional activities).
4. Administrative and logistical details will be communicated by e-mail to the selected participants directly.

The WTO Secretariat **DOES NOT** assume financial or any other responsibility for:

1. **Expenses incurred in connection with foreign travel formalities (visas, transit visas, taxes, travel to get visas, medical examinations, vaccinations, etc.), expenses during the journey resulting from lack of transit visa or from insufficient passport validity.**
2. Salaries of the participants during their participation in the Activity.
3. Travel or other expenses of any additional persons accompanying the participants.
4. **Travel, medical or accident insurance, or medical expenses regardless of their cause, during the journey to/from the activity or while attending it, including emergency treatment, hospitalization, ambulance or other transportation, evacuation and repatriation.**
5. Loss or damage to the personal effects of the participants during travel or attendance at the Activity.
6. Any modification made by you regarding the hotel booking and the related logistical arrangements.
7. Any personal service or facility you may request during your stay in the hotel where you are accommodated by the WTO, such as: business centre, internet connections, phone calls, room service, laundry, mini-bar or any kind of ground transport.
8. Any modification made BY THE AIRLINE OR BY YOU in connection with the itinerary or the air-tickets issued by the WTO Travel Agency in Geneva. Any additional fees, charges and/or penalties for the air-ticket modifications WILL BE COVERED BY YOU AND NOT BY THE ORGANIZERS.
9. Any damages made by you to the facilities to which you have access during your stay (i.e. hotel room) which will be your responsibility.

I, the undersigned Applicant, declare that I have carefully read this application form and that I accept the aforementioned conditions:

Date, name, signature of the candidate & stamp

THIS COMPLETED FORM SHOULD BE SUBMITTED BY YOUR PERMANENT MISSION/EMBASSY, WITH A PDF COPY OF YOUR PASSPORT, TO THE FOLLOWING EMAIL ADDRESS ONLY, AT THE LATEST BY THE DEADLINE MENTIONED ON PAGE 1

logistics.unit@wto.org

INCOMPLETE/ILLEGIBLE FORMS, OR FORMS NOT PRESENTED BY THE PERMANENT MISSION, OR PRESENTED BY THE PERMANENT MISSION AFTER THE DEADLINE, WILL NOT BE ACCEPTED