

**GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE**



**Vacancy Announcement**

Ministry of Commerce, Islamabad intends to fill following vacant posts on contract basis. The candidate should have qualification/experience detailed below:-

Sr. No.	Name of the Position	No. of Position	Qualification & Experience/ Age Limit	Time Period of the Contract Appointment
1.	<b>Program Officer</b> (Human Rights)	01	Masters/Bachelor Degree (16 years education) in relevant filed i.e., Public Policy, Law, Human Rights, Sociology, Conflict & Peace Studies and have good understanding of the problems of sustainable development relevant to human rights issues. <b>Experience:</b> 3 years (Min) i. Excellent oral and written communication skill. ii. Excellent skill in MS Office. <b>Age Limit:</b> 30 years	01 year

**INSTRUCTIONS:**

- i. Application Form can be filled-in directly through the application portal available on the website of the Ministry of Commerce (<https://careers.commerce.gov.pk/recruitment2025>).
- ii. Application on the prescribed format shall be submitted **“ONLY”** through **“Online Application Form”** available at MoC’s Job Portal within 15 days from the date of advertisement.
- iii. Successful candidates will be offered market competitive salaries and the appointment will be made on a contract basis, initially for a period of one (1) year further extendable based on performance.
- iv. Incomplete applications and those received after the closing date will not be entertained. Only short-listed candidates will be called for interview. No TA/DA will be admissible for appearing in the interview.
- v. Incomplete application or application received after the deadline will be rejected.
- vi. Attested copy of CNIC, detailed CV along with the Printout of Online submitted Application Form should also reach the following address within fifteen (15) days of publication of the advertisement. Use separate envelope in case of applying on more than one post.
- vii. In the case of a Government Servant, NOC from the present employer is mandatory at the time of application submission.
- viii. Job description/ToRs against each post can be seen on the Ministry’s website i.e. [www.commerce.gov.pk](http://www.commerce.gov.pk)
- ix. Ministry of Commerce reserves the right to cancel/postpone this recruitment process or contractual period as well as terms & conditions of employment as announced, at any stage.

**Section Officer (EU-II)**

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