



GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE  
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No.5(2)/2025-ADMN-HR-I

Islamabad, the 23<sup>rd</sup> July , 2025

From

Aamir Waheed  
So (HR-I)

To

1- Database Administrator, MOC, Islamabad

**SUBJECT: CIRCULAR**

**THREE DAYS' TRAINING WORKSHOP ON "PROFESSIONAL ETHICS FOR EFFICIENCY AND MANAGEMENT" FROM AUGUST 25-27, 2025**

**Deadline 10-08-2025**

**THREE DAYS' TRAINING WORKSHOP ON "ECO-TOURISM FOR SUSTAINABLE DEVELOPMENT" AUGUST 18-20,2025**

**Deadline 08-08-2025**

Please find enclosed herewith copies of self-explanatory letters received from received from Akhtar Hameed Khan National Center for Rural Development (AHKNCRD), an Executive Department of Establishment Division, on the above-mentioned subject for placing on the website of the Ministry of Commerce.

2. **Interested/relevant** officers from **Ministry** who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section. ***Nominations received after the deadline will not be entertained.***

Encl: **As Above**

**Aamir Waheed  
So (HR-I)**



DIRECTOR GENERAL

Ph:051-9255154

Fax:051-9255157

F.No.4(5)/2025-26/TW/DD(Trg)  
Government of Pakistan  
Establishment Division  
AHK National Centre for Rural Development  
Park Road, Chak Shahzad – Islamabad

July /4 2025

**Subject: Three Days' Training Workshop on "Professional Ethics for Efficiency and Management" from August 25-27, 2025**

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Attached Department of Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter alia to officials of the Local Government and Rural Development Departments, elected representatives, functionaries of Nation Building Department (NBD's) in order to improve their professional skills and promote sharing of experiences regarding rural development in Pakistan.

2. AHKNCRD is planning to organize a three-day training workshop on "**Professional Ethics for Efficiency and Management**" from August 25-27, 2025. The major objectives of the training programme include:

- To understand the basic concepts, terminologies and types of ethics at work places;
- To enable participants to identify and mitigate risks associated with development projects; and
- To enable participants to monitor and evaluate development projects to ensure that they are meeting their objectives.

3. **No training fee will be charged for the training sessions;** however, TA/DA of the participants shall be borne by the nominating agencies. Boarding and lodging facilities are available in the NCRD Hostel located within NCRD Complex on the approved rates and on 'first come, first serve' and double occupancy basis. Food arrangements will be made by the participants on self-finance basis for which the staff is available in the Hostel.

4. **Participants may please be informed that Family Members/Servants are not allowed to stay with them in the Hostel.**

5. It will be appreciated if nominations of 4-5 suitable officers / officials from your department/organization are sent to NCRD by August 18, 2025. The nomination letter is required to include:


Name	Designation	Department	Contact number	Email Address	whether hostel facility is required
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**Venue:** AHK National Centre for Rural Development (NCRD), Park Road, Chak Shahzad, Islamabad.

**Course Coordinator:** Mr. Mubasshir Zaman Khan, Deputy Director (Trg)

**E-mail:** [mzkhan.ele@gmail.com](mailto:mzkhan.ele@gmail.com) ; Tel: 051-9255187; Cell: 03335545087

With regards,

  
(Israr Mohammad Khan)

**Distribution to:**

- Federal Secretaries, Ministries/Divisions, Islamabad/Rawalpindi.
- Chief Secretaries of Provinces/Constituent Units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
- Concerned Secretaries of Provinces/Constituent Units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
- Deputy Commissioners (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
- Concerned Federal & Provincial Government Organizations/Departments
- Vice Chancellors of Public & Private Universities
- Concerned IGOs, INGOs, NGOs & CSOs



DIRECTOR GENERAL

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F.No. 1(4)/2025-26/TW/AD(T)

GOVERNMENT OF PAKISTAN

ESTABLISHMENT DIVISION

AHK NATIONAL CENTRE FOR RURAL DEVELOPMENT

PARK ROAD, CHAK SHAHZAD - ISLAMABAD

July 14<sup>th</sup> 2025

**SUBJECT: THREE DAYS' TRAINING WORKSHOP ON "ECO-TOURISM FOR SUSTAINABLE DEVELOPMENT", AUGUST 18-20, 2025.**

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Executive Department of Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter alia to officials of the Local Government and Rural Development Departments, elected representatives, functionaries of Nation Building Departments including NGO's in order to improve their professional skills and promote sharing of experiences regarding rural development in Pakistan.

2. AHKNCRD plans to organize a three days training workshop on "Eco-Tourism for Sustainable Development", from 18-20 August, 2025. The major objectives of the training workshop are;

- To highlight the significance of Ecotourism;
- To identify potential of Ecotourism in the country;
- To discuss issues faced by Tourism Industry in Pakistan;
- To provide an opportunity to participants from all over the country to share their experiences related to tourism in their regions.

3. **No training fee will be charged for the training**, however, TA/DA of the participants shall be borne by the nominating agencies. Boarding and lodging facilities are available in the NCRD Hostel located within NCRD Complex, on the approved rates on double occupancy basis. Food expenses will be borne by the participants and staff is available in the Hostel for necessary services.

4. **Participants may please be informed that Family Members/Servants are not allowed to stay with them in the Hostel.**

5. It will be appreciated if nominations of 2-4 suitable officers from your department/organization are sent to NCRD by **August 13<sup>th</sup>, 2025**. The nomination letter is required to include:

Name	Designation	Department	Contact number	Email Address	whether hostel facility is required
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**Venue:** AHK National Centre for Rural Development (NCRD), Park Road, Chak Shahzad, Islamabad.

**Course Coordinator:** Mr. Bilal Raza, Assistant Director

**Telephone No.:** 051-9255167 **Fax No.:** 051-9255157; **E-mail:** bilal@ncrd.gov.pk

With regards,

Sincerely,

  
(ISRAR MOHAMMAD KHAN)

**Distribution to:**

- Federal Secretaries, Ministries/Divisions, Islamabad/Rawalpindi.
- Chief Secretaries of Provinces/Constituent Units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
- Concerned Secretaries of Provinces/Constituent Units (Punjab-Lahore, Sindh-Karachi, Khyber Pakhtunkhwa Peshawar, Baluchistan-Quetta, Gilgit Baltistan-Gilgit & AJ&K-Muzaffarabad)
- Deputy Commissioners (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit Baltistan & Azad Jammu & Kashmir)
- Concerned Federal & Provincial Government Organizations/Departments
- Vice Chancellors of Public & Private Universities
- Concerned IGOs, INGOs, NGOs & CSOs