



GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE



No.5(1)/2025-ADMN-I/HR-I

Islamabad, the 17th June , 2025

From

Aamir Waheed
So (HR-I)

To

1- Database Administrator, MOC, Islamabad

SUBJECT: INVESTMENT PROMOTION AND BUSINESS ENVIRONMENT REFORMS (A)

Please find enclosed herewith a copy of self-explanatory Office Memorandum No. 1(43)Japan-II-2025, dated 16th June 2025 received from the Economic Affairs Division, on the above-mentioned subject for placing on the website of the Ministry of Commerce.

2. **Interested/relevant** officers from the **Main Ministry and its Attached Departments/Organizations** who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section **(along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc)**, latest by **18-07-2025 positively**. ***Nominations received after the deadline will not be entertained.***

Encl: As Above

**Aamir Waheed
So (HR-I)**



No.1(43)JAPAN-II-2025

Islamabad, the 16th June , 2025

OFFICE MEMORANDUM

SUBJECT: INVESTMENT PROMOTION AND BUSINESS ENVIRONMENT REFORM (A).

The undersigned is directed to refer to the subject and to state that the Japan International Cooperation Agency has offered fully funded **one seat** for the subject training course scheduled to be held **w.e.f. September 16, 2025 to September 25, 2025 online (pre-in-Japan), from October 22, 2025 to November 07, 2025 in Japan and November 18, 2025 to November 28, 2025 online (post-in-Japan)**. The concerned Ministries / Divisions / Departments are requested to send nomination of the suitable officers who fulfills following criteria to the undersigned by **01-08-2025** along with one set of original and two copies of each prescribed JICA's application form, CNIC, Passport, FTC Performa, and Questionnaire as advised in the [G-I Booklet](#).

Course Objective:

This program is designed to provide an opportunity to learn and understand the key points of the theories and practices to promote investment.

Eligibility Criteria: -

The applicant should:

- Be director level officer dealing with investment promotion in the ministries / agencies.
- Have more than 3 years' working experience in the relevant field.
- Be a graduate of university or equivalent.
- Have command of spoken and written English.
- Be Between the age of 28 and 50 years.
- Must be in good health

2. New prescribed JICA's Application forms along and specimen of surety bond, undertaking and FTC Performa can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" ad also available on JICA's website www.jica.go.jp/pakistan/english/index.html.

3. In case of selection of officer, the concerned Ministries/Division/Department are requested to ensure timely relieving of the officer along with NoC. Furthermore, the concerned officer may be directed to submit **Post-Visit Training Report** to this Ministry on priority basis.

Muhammad Ishtiaq Akbar
SO (Japan-II)

Administration (Wing),
Jawad Paul
Secretary
Commerce Division,
Islamabad

Admin (Wing),
Awais Manzoor Sumra
Secretary Planning
Planning Commission,
Islamabad

Additional Chief Secretary

Planning and Development Department Govt of Sindh Karachi,

Additional Chief Secretary

Planning and Development Department Govt of AJK Muzaffarabad,

Additional Chief Secretary

Planning and Development Department Government of Balochistan Quetta,

Additional Chief Secretary

Planning and Development Department AJK,

Additional Chief Secretary

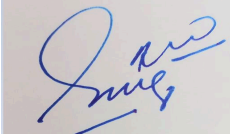
Planning and Development Department Govt of KP Peshawar,

Additional Chief Secretary
Government of Gilgit Baltistan
Planning and Development Department,
Gigit

Chairman Chairman
Chairman
Planning and Development Board Government of Punjab,

Copy for information to:-

1- Umar Ali Khan, DPO (Dir (CC), EAD, Islamabad



Muhammad Ishtiaq Akbar
SO (Japan-II)