

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE
ISLAMABAD**

No. 5(1)/2024-Admn-I/HR-I

Islamabad, the 24th December, 2024

CIRCULAR

SUBJECT: - TRAINING COURSE ON “INDUSTRY 4.0 AND INNOVATION MANAGEMENT” , TO BE CONDUCTED IN-PERSON IN SINGAPORE FROM 3 TO 7 MARCH, 2025, UNDER THE SINGAPORE COOPERATION PROGRAMME TRAINING AWARD (SCPTA)

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 4(43) SEA/Singapore/2024, dated 19th December, 2024 received from Ministry of Economic Affairs on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested/relevant officers from Main Ministry and its Attached Departments/Organizations who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section (along with their C.V, Services Profile and details of availed Foreign Training/Workshops etc), latest by 27-12-2024 positively. *Nominations received after the deadline will not be entertained.*

Encl: As Above


(Syed Asghar Shah)
Section Officer (HR-I)

✓ **Database Administrator,
Ministry of Commerce,
Islamabad**

MOST IMMEDIATE

**Government of Pakistan
Ministry of Economic Affairs**

No. 4(43) SEA/Singapore/2024

Islamabad, December 19, 2024

OFFICE MEMORANDUM

SUBJECT:- Training Course on "Industry 4.0 and Innovation Management", to be conducted in-person in Singapore from 3 to 7 March 2025, under the Singapore Cooperation Programme Training Award (SCPTA).

The undersigned is directed to inform that the Government of Singapore has invited nominations for the above Partially Funded training course. The Government of Singapore will bear local hospitality (accommodation and local transfers), course fees, training allowance and group personal accident/hospitalization insurance. The cost of round-trip airfare for the participants would be borne by the nominating agency/nominee himself/herself. The brochure of the subject training course is available at www.ead.gov.pk.

2. The eligibility criteria and objectives of the subject course are as under:

Eligibility Criteria:-

- Be Government employees (BS-17 and above) nominated by the respective Federal Ministry or Provincial Department.
- Mid- to senior-level government officials involved in innovation management and policymaking pertaining to industry and workforce development;
- Nominated by their respective governments;
- Proficient in written and spoken English; and
- In good health.

Objective:-

- The course will explore the evolving innovation landscape, the transformative and disruptive potential of new technology developments, and Singapore's strategy in harnessing innovation for sustainable economic growth in a knowledge-based economy.

3. Nomination of suitable candidates duly approved by the competent authority along with the following documents may kindly be forwarded to this Ministry latest by 8th January, 2025 positively. Interested officers are requested to apply online at <https://go.gov.sg/industry4scp2024> as required by Singapore (Mandatory). Nomination without online application will not be considered by the host.

4. **Required Documents**

1.	Nomination letter in original	01 Copy
2.	Hard Copy of online application form (available in the link provided at Para-03/above)	01 Copy
3.	Filled in Performa for FTC (available at www.ead.gov.pk)	01 Copy
4.	CNIC & Photograph	01 Copy each
5.	Valid Passport	01 Copy
6.	Surety Bond and Undertaking (Format is available at www.ead.gov.pk)	01 each Original

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5. In case of incomplete/late submission of documents, nomination will not be entertained. Moreover, any deliberate provision of wrong information on part of the candidate shall liable to be rejected.

6. Further, it may be apprised that on per direction of Foreign Training Committee (FTC) of Ministry of Economic Affairs, all officers proceeding on foreign trainings have been directed to submit a 1000-word post-visit report upon return. Accordingly, the officers who are nominated may submit a post visit report to sosea.ead@gmail.com upon return.


Section Officer
Ph: 031-9282984
Email: sosea.ead@gmail.com

All Ministries / Divisions / Departments, Provincial Governments including Governments of Azad Jammu & Kashmir and Gilgit Baltistan.

CC:

1. JS (EC), EAD, Islamabad.
2. DS (EC-II), EAD
3. Secretary (FTC) EAD, Islamabad.
4. Network & System Administrator, EAD, Islamabad.