

GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE

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No. 5(2)2024-Admn-I/-HR-I

Islamabad, the 16<sup>th</sup> August, 2024

**CIRCULAR**

**SUBJECT: - FIVE DAYS' TRAINING COURSE ON "DISASTER MANAGEMENT - ISSUES & STRATEGIES", 02-06 SEPTEMBER, 2024**

**Deadline 20-08-2024**

**FIVE DAYS' TRAINING COURSE ON "INNOVATIVE ROLE OF LIBRARIAN IN RESEARCH SUPPORT SERVICES" FROM 09<sup>TH</sup> 13<sup>TH</sup> SEPTEMBER, 2024**

**Deadline 30-08-2024**

**AARDO-AHKNCRD COLLABORATIVE INTERNATIONAL ONLINE TRAINING PROGRAMME ON "SOCIAL SAFETY NETS: CHALLENGES AND OPPORTUNITIES", SEPTEMBER 09 - 12, 2024**

**Deadline 29-08-2024**

**FIVE DAYS' TRAINING COURSE ON "POVERTY ALLEVIATION: CHALLENGES & SOLUTIONS" FROM AUGUST 26-30, 2024**

**Deadline 19-08-2024**

Please find enclosed herewith copies of self explanatory letters received from received from Akhtar Hameed Khan National Center for Rural Development (AHKNCRD), an Executive Department of Establishment Division, on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. **Interested / relevant** officers from **Ministry** who fulfill the eligibility criteria may send their nominations, duly approved by their respective Head(s) of the Wing(s)/Departments to HR-I Section. ***Nominations received after the deadline will not be entertained.***

Encl: **As Above**



**(Aamir Waheed)**  
Section Officer (HR-I)

**Database Administrator,  
Ministry of Commerce,  
Islamabad**



DIRECTOR GENERAL

August, 2024.

Subject: **FIVE DAYS' TRAINING COURSE ON "INNOVATIVE ROLE OF LIBRARIAN IN RESEARCH SUPPORT SERVICES" FROM 09<sup>TH</sup>-13<sup>TH</sup> SEPTEMBER, 2024.**

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Executive Department of the Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter-alia to functionaries of Nation Building Departments including Local Government and Rural Development Departments, elective representatives, NGOs in order to improve their professional skills and promote sharing of experiences regarding subject themes.

2. AHKNCRD plans to organize a five days training course on **"INNOVATIVE ROLE OF LIBRARIAN IN RESEARCH SUPPORT SERVICES" FROM 09<sup>TH</sup>-13<sup>TH</sup> SEPTEMBER, 2024.** The major objectives of the training course are:

- To equip librarians with a comprehensive understanding of research support services, including information literacy, references services, research data management and digital scholarship.
- To develop practical skills in providing effective research support services including database searching, research data management and collaboration with research.
- To foster collaboration and partnerships among librarians, faculty and researchers to support research endeavours and advance scholarly communication

3. No training fee will be charged for the training; however, TA/DA of the participants shall be borne by the nominating agencies. Boarding and lodging facilities are available in the NCRD Hostel located within NCRD Complex, @ Rs. 1000/- per day on double occupancy basis. Food expenses will be borne by the participants and staff will be available in the hostel for necessary services

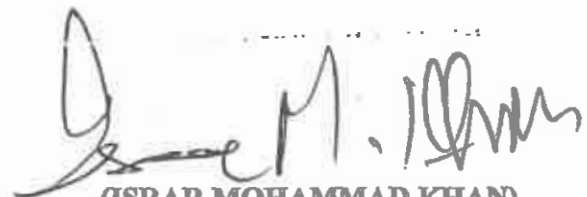
4. Participants may please be informed that family members/servants are not allowed to stay with them in the Hostel.

5. It will be appreciated if nominations of 3-4 relevant officers from your department/organization are sent to NCRD by September 06, 2024.. The nomination letter is required to include:

Name	Designation	Department	Contact number	Email Address	Whether hostel facility is required?
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Venue: AHK National Centre for Rural Development (NCRD), Park Road, Chak Shahzad, Islamabad.  
Crouse Coordinator: Ms. Kiran Butt, Senior Librarian, Tel No.: 051-9255194, Fax.051-9255157;  
E-mail: library@ncrd.gov.pk, kiran.butt223@gmail.com

With regards,

  
(ISRAR MOHAMMAD KHAN)

**Distribution to:**

- Federal Secretaries, Ministries/Divisions, Islamabad.
- Chief Secretaries of Provinces/constituent units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit-Baltistan & Azad Jammu & Kashmir).
- Concerned Secretaries of Provinces/Constituent Units (Punjab-Lahore, Sindh-Karachi, Khyber Pakhtunkhwa-Peshawar, Baluchistan-Quetta, Gilgit-Baltistan & AJ & k-Muzaffarabad).
- Deputy Commissioner's (Punjab, Baluchistan, Sindh, Khyber Pakhtunkhwa, Gilgit-Baltistan & Azad Jammu & Kashmir).
- Concerned Federal & Provincial Government Organizations/Departments.
- Vice Chancellors of Public & Private Universities.
- Concerned INGOs/NGOs & CSOs