

GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE

No. 5 (2)/2021-HR-II

Islamabad, the 19th February, 2024

CIRCULAR

SUBJECT: - ONE DAY (PART-TIME) TRAINING COURSE ON "PROTECTION AGAINST HARASSMENT OF WOMEN AT WORKPLACE, ACT 2010"

Secretariat Training Institute (STI) is organizing subject course on 27-02-2024. The training sessions will be held from 09:30 to 12:00 hours. Details are as follows:-

Target Audience/Group:

This course is designed for employees of BPS 01-16.

Course objectives:-

To update knowledge of participants about Workplace Etiquettes.

Courses Contents/Outlines:-

i) **Protection Against Harassment of Women At Workplace, Act, 2010**

2. It has been requested that nomination of suitable official of the Federal Government Ministries / Divisions / Departments and Organizations may reach Secretariat Training Institute (STI), latest by 23-02-2024. Late nomination will not be entertained. Selected officials/ nominee(s) will report to the Institute for registration on 27-02-2024 at 09:30 a.m hours. No registration shall be allowed after 1000 hours.

3. The interested officials of the Main Ministry, may forward their nomination, duly approved by their reporting officer to HR-II section latest by 21-02-2024 positively. Nominations received after the deadline will not be entertained.

(Syed Asghar Shah)
Section Officer (HR-II)

19/02/2024

- i. Copy to Database Administrator, Ministry of Commerce, Islamabad, with the request to upload the circular on the Ministry's official website.
- ii. Notice Board (A-Block)