

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**

No. 5 (3)2022-Admn-I/HR-I

Islamabad, the 7th December, 2023

CIRCULAR

**SUBJECT: FIVE DAYS' TRAINING COURSE ON "ARTIFICIAL INTELLIGENCE
IN LIBRARIES" FROM 08-12-JANUARY, 2024**

Please find enclosed herewith a copy of self explanatory letter No. 1(15)/2023-24/TW/Sr.Lib dated 30th November, 2023 received from Aktar Hameed Khan National Center for Rural Development (AHKNCRD), an Executive Department of Establishment Division, on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested/relevant officers of the Ministry may forward their nominations, duly approved by their respective Head (s) of Wing (s) to HR-I Section latest by **20-12-2023** positively. *Nominations received after the deadline will not be entertained.*

Encl: **As Above**



(Aamir Waheed)
Section Officer (HR-I)

**Database Administrator,
Ministry of Commerce,
Islamabad**



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F.No. 1(5)/2023-24/TW/Sr.I/ib
Government of Pakistan
Establishment Division
AHK National Centre for Rural Development
(AHK NCRD), Park Road, Chak Shahzad
Islamabad

DIRECTOR (TRAINING)

November, 30th 2023

Subject: **FIVE DAYS' TRAINING COURSE ON "ARTIFICIAL INTELLIGENCE IN LIBRARIES" FROM 08-12 JANUARY 2024.**

Akhtar Hameed Khan National Centre for Rural Development (AHKNCRD), an Executive Department of the Establishment Division, is responsible for promoting the cause of rural development in Pakistan through its programmes of training and research. Training is imparted, inter-alia to functionaries of Nation Building Departments including Local Government and Rural Development Departments, elective representatives, NGOs in order to improve their professional skills and promote sharing of experiences regarding subject themes.

2. AHKNCRD plans to organize a five days training course on "Artificial Intelligence in Libraries" from 08-12 January, 2024. The major objectives of the training course are:

- To apprise the participants about the application of Artificial Intelligence in libraries;
- To provide course participants with the practical tips and techniques for overcoming writing obstacles using AI; and.
- To familiarize the participants with the ethical considerations related to AI, especially concerning user privacy in libraries.

3. No training fee will be charged for the training; however, TA/DA of the participants shall be borne by the nominating agencies. Boarding and lodging facilities are available in the NCRD Hostel located within NCRD Complex, @ Rs. 1000/- per day on double occupancy basis. Food expenses will be borne by the participants and staff will be available in the hostel for necessary services.

4. Participants may please be informed that family members/servants are not allowed to stay with them in the Hostel.

It will be appreciated if nominations of 3-4 relevant officers from your department/organization are sent to NCRD by January 03rd, 2024. The nomination letter is required to include:

Name	Designation	Department	Contact number	Email Address	Whether hostel facility is required?
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Venue: AHK National Centre for Rural Development (NCRD), Park Road, Chak Shahzad, Islamabad. Course Coordinator: Ms. Kiran Butt, Senior Librarian, Tel No.: 051-9255194 Fax: 051-9255157; E-mail: library@ncrd.gov.pk, kiran.butt223@gmail.com

With regards,


(DR. ABDUL REHMAN KHAN NIAZI)

Distribution to:

- Federal Secretaries, Ministries/Divisions, Islamabad.
- Chief Secretaries of Provinces/constituent units (Punjab, Sindh, Khyber Pakhtunkhwa, Baluchistan, Gilgit-Baltistan & Azad Jammu & Kashmir).
- Concerned Secretaries of Provinces/Constituent Units (Punjab-Lahore, Sindh-Karachi, Khyber Pakhtunkhwa-Peshawar, Baluchistan-Quetta, Gilgit-Baltistan & AJ & k-Muzaffarabad).
- Deputy Commissioner's (Punjab, Baluchistan, Sindh, Khyber Pakhtunkhwa, Gilgit-Baltistan & Azad Jammu & Kashmir).
- Concerned Federal & Provincial Government Organizations/Departments.
- Vice Chancellors of Public & Private Universities.
- Concerned INGOs/NGOs & CSOs.