

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**

No. 5 (3)2022-Admn-I/HR-I

Islamabad, the 30th August, 2023

CIRCULAR

SUBJECT: FIRE PREVENTION AND SAFETY OFFICERS COURSE NO. 21 (FOR LADIES) FROM 11-09-2023 TO 22-09-2023

Please find enclosed herewith a copy of self explanatory letter No. 1/15/2023-Trg dated 17-08-2023 received from National Institute of Fire Technology, on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested Lady Officers /Officials of the Ministry and Attached departments who fulfill the eligibility criteria may forward their nominations, duly approved by their respective Head (s) of Wing (s) to HR-I Section latest by **04-09-2023 positively**. Nominations received after the deadline will not be entertained.

Encl: As above



(Aamir Waheed)
Section Officer (HR-I)

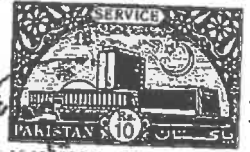
**Database Administrator,
Ministry of Commerce,
Islamabad**

No. 1/15/2023-Trg
Government Pakistan
National Institute of Fire Technology

Sector H-11/4, Opp. Police Line,
Islamabad, the 17-08-2023

From
The Director,
National Institute of Fire Technology,
Islamabad.

To
The Joint Secretary Admn,
Ministry of Commerce & Trade,
Islamabad.



SUB: - FIRE PREVENTION AND SAFETY OFFICERS COURSE
NO. 21 (FOR LADIES) FROM 11-09-2023 TO 22-09-2023.

A Course on Fire Prevention and Safety Officers (For Ladies) is scheduled to be commenced w.e. from 11-09-2023 to 22-09-2023 in this Institute. The role of women folk can't be over looked in safety protection at home as well as at offices. Therefore, this course has been designed exclusively for ladies to acquaint them with latest trends in safety and protection against fire hazards. So, as to enable them to adopt such skills to protect themselves and others in the eve of any eventuality. They will also be trained in using First Aid Fire Fighting Appliances by themselves and render First Aid to the injured.

SECTION HR-I
Dy. No. 1170
Dated: 30-8-23

2. You are therefore, requested to nominate 04 lady Officers/ Officials, preferably graduate (releaxable to the extent of F.A in case of senior officials), to attend the course. Nominees will be treated as on government duty and be entitled to draw TA/DA from their respective departments. The nominees be directed to report at National Institute of Fire Technology, Sector H-11/4, Opp. Police Line, Islamabad on 11-09-2023 at 09:00 hours.

At present no hostel accommodation is not available with the Institute.

Note: - The Course Participants shall have to adopt prescribed Covid-19 preventive Measures.

(SANAULLAH)
Director
Tele: 051-9257161-3

Handwritten notes and signatures:
DS (HRM) 28/8
DS (HRM) 28/8
Please fast of nominations. Do get Establishment within Islamabad
29/8/23

1663
Dy. No. 1170
Dated: 28-8-23

Dy. No. 1170
Dated: 28-8-23