

IMMEDIATE

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**



F.No: 19(25)/2005-Admn/HR-II

Islamabad, the 15th February, 2023.

CIRCULAR

Subject: **NOMINATION AS MEMBER MOAVINEEN-E-HUJJAJ FOR HAJJ OPERATION-2023.**

Ministry of Religious Affairs and Interfaith Harmony has invited nominations as member Moavineen-e-Hujjaj for Hajj-2023 vide O.M No: F. 2(1)/2022-PW dated 6th February, 2023. Eligibility criteria is enclosed.

2. All interested officers and officials (BS-07 to 17/18) of this Ministry who fulfill the eligibility criteria may submit their nominations by **24th February, 2023.** Further, **Section Officer (AOs-HR)** is requested to provide the list of employees of attached organizations who are eligible and interested to perform duty as Moavineen-e-Hujjaj latest by aforementioned date.

3. Repeaters who fulfill the eligibility criteria may also apply.


(Muhammad Arshid)
Section Officer (HR-II)

Distribution

- All Officers/Officials in BS-07 to 18, Ministry of Commerce, Islamabad.
- Section Officer (AOs-HR), Ministry of Commerce, Islamabad.
- ✓ Database Administrator with a request to upload the circular on official website of the Ministry.
- Notice Board, A-Block, Ministry of Commerce.
- Notice Board, Kohsar Block, Ministry of Commerce.

Eligibility Criteria for Fresh Nominees

i.	He/she should be a regular employee in BS-07 to BS-18. (Nominees below BS-07 and above BS-18 are not eligible)
ii.	He/she should be mentally and physically fit to stand the rigors of duty for long duration of Hajj season in Kingdom of Saudi Arabia.
iii.	Preference would be given to the officer / official who are well versed with Arabic as well as having religious bent of mind.
iv.	Disabled / handicapped persons; who cannot perform proper duty or persons suffering from contagious diseases i.e. Polio etc. should not be recommended in any case.
v.	He / she shall not be less than 25 years and more than 45 years of age as on 30.05.2023 (persons having Date of Birth before 01.06.1978 and after 30.05.1998 are not eligible).
vi.	He/she should minimum be matriculate.
vii.	He/she should not have any criminal record.
viii.	Family members of welfare staff shall not be allowed to proceed to KSA for performance of Hajj duty.
ix.	He / she must invariably declare if his / her spouse / family member is also performing Hajj duty, failing which he / she will be repatriated and all DAs as well as expenditure incurred upon him / her would liable to be returned to this Ministry by the defaulter.
x.	Any officer / official, if tries to maneuver / manipulate for his / her induction as member Moavineen-e-Hujjaj, initiation of strict disciplinary action would be recommended to the respective controlling department.

Eligibility Criteria for Repeaters:

i.	He/she shall not be less than 25 years and more than 50 years of age as on 30.05.2023 (persons having Date of Birth before 01.06.1973 and after 30.05.1998 are not eligible).
ii.	Have performed three (03) or less Hajj duties.
iii.	other eligibility criteria would remain the same as that of fresh nominations except serial # Para-2(a-v) above.