

**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**

No. 5 (3)2022-Admn-I/HR-I

Islamabad, the 24th February, 2023

CIRCULAR

**SUBJECT: NOMINATIONS FOR TRAINING COURSE ON "FINANCIAL
MANAGEMENT" FROM 13-03-2023 TO 17-03-2023**

Please find enclosed herewith a copy of self explanatory Memorandum No. 3-1/2022-23 EP, dated 21-02-2023 received from the Secretariat Training Institute (STI), on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested officers of the Ministry who fulfill the eligibility criteria may forward their nominations, duly approved by their respective Head (s) of Wing (s) to HR-I Section latest by **03-03-2023 positively**.

Encl: As above



(Muhammad Imtiaz)
Section Officer (HR-I)

✓ Database Administrator,
Ministry of Commerce,
Islamabad

Government of Pakistan
SECRETARIAT TRAINING INSTITUTE
(Establishment Division)

F.No. 3-1/2022-23 EP.

Islamabad, the 21st February, 2023

MEMORANDUM

Subject: **NOMINATIONS FOR TRAINING COURSE ON "FINANCIAL MANAGEMENT" FROM 13-03-2023 TO 17-03-2023.**

Subject course is being conducted at STI campus H-9, Islamabad from 13-03-2023 to 17-03-2023, on part time basis which shall be held daily from 0900 to 1100 hours or as notified otherwise. Details of the course are as follows:-

Target Audience / Group:

Officers of the Federal Government in BS-17 to BS-19.

Course objectives:

The course aims at providing an overview of the financial management with regards to PFM Act 2019 and Regulation 2021. The course will provide the basic knowledge by combining theoretical cognition and practical attitudes to enable the participants to understand financial management system in Pakistan, budgeting, the role of financial management in realizing the purpose of operations, etc.

Outcome/ learning achievement:

The participants are expected to develop better understanding of financial management, as per key indicators mentioned above.

Course Contents / Outlines:

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|--|---|
| <ul style="list-style-type: none">• PFM Act 2019 and Regulation 2021• Budgeting in Federal Government• Role Structure and functionary of Auditor General of Pakistan | <ul style="list-style-type: none">• Introduction of Financial Management System in Pakistan / SAP System -I• Inter phases with FBR, SBP, EAD |
|--|---|

2. Ministries / Divisions / Departments and Organizations under the Federal Government are requested to send suitable nominations (Not more than four) by 10-03-2023. Nominations may please be reconfirmed by 10-03-2023 at the given e-mail address ddep2@sti.gov.pk. Late receipt of nominations will not be entertained. As a practice, all nominations received by the cutoff date are accepted unless otherwise int matcd. However, the Institute reserves the right of shortlisting the candidates. Therefore the nominee(s) may report to this Institute for registration on 13th March, 2023 at 0900 hours. No registration shall be allowed after 0920 hours. Course is free of charge. However, if TA/DA for participation is involved, the same shall be responsibility of the respective nominating Organization.

3. STI offers an equal opportunity training environment. Participation of women employees is highly encouraged.

4. Nominating organizations are requested to intimate necessary telephone/fax numbers for liaison.

(SAAD BASHIR)
Deputy Director (Executive Programme)
Tele: 9265200

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Date: 23/02/2023
- i) Joint Secretary (Admn), Ministries/ Divisions
 - ii) Heads of Departments / Subordinate Offices / Autonomous Bodies.
 - iii) AD (IT), STI with request to place the circular on website.

Address: Plot No.7, Sector H-9, Islamabad. Fax: 051-9265189 Web : www.sti.gov.pk