

Government of Pakistan
Ministry of Commerce



No. 5(2)/2022-Admn-I/HR-I

Islamabad, the 2nd December, 2022

CIRCULAR

Subject: - TRAINING CALENDAR FOR THE MONTH OF DECEMBER, 2022

Please find enclosed herewith a copy of self-explanatory letter No. F.15/PAAATrainings/Ministries/2022/162, dated 25-11-2022, received from Office of the Auditor General of Pakistan, on the subject cited above, for placing on official website of the Ministry, for information and further necessary action by the interested officers of the Ministry accordingly.

Encl: **As above**

(Muhammad Imtiaz)
Section Officer (HR-I)

**Database Administrator,
Ministry of Commerce,
Islamabad**



HRM Wing

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Audit House, Constitution Avenue,
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F.15/PAAATrainings/Ministries/2022/162

Islamabad, the November 25, 2022

To

The Secretaries, All Ministries / Divisions

Subject: **Training Calendar for the Month of December, 2022**

With reference to this office D.O Letter No. F.13/Trg/PAAA/122 dated 09-09-2022, it is intimated that the Pakistan Audit and Accounts Academy (PAAA) will conduct three (03) days training course on "Negotiation Skills and Conflict Management" from 05-12-2022 to 07-12-2022 at Pakistan Audit and Accounts Academy (PAAA), Lahore

2- It is, therefore, hoped that all ministries / divisions / departments would benefit by participating in the above said training course. Nominations may be sent via email to scwingpaaa@gmail.com or by post to Director (Short Courses), Pakistan Audit and Accounts Academy (PAAA), Central Government Offices Building, Gurumangat Road, Gulberg-III, Lahore under intimation to this office. For any clarification, Director (Short Courses) may be contacted at Phone No. 042-99263193.

Abmar Elahi
Director General (HRM)

Copy to:

The Director (Short Courses), Pakistan Audit and Accounts Academy (PAAA), Lahore