


**GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE**



Subject: **SENIOR LEVEL JOB OPENING: DEPUTY DIRECTOR, SENIOR STATISTICIAN, P-5, ESCAP**

Please find enclosed Economic Affairs Division's self-explanatory O.M No: 3-1/UNESCAP/UN-II-2022 dated 18th July, 2022 along with the Job advertisement from UNESCAP (United Nations Economic and Social Commission for Asia and the Pacific) on the above subject.

2. UNESCAP (Economic and Social Commission for Asia and the Pacific) has requested Government of Pakistan to circulate the job advertisement to relevant Ministries/Departments. Therefore, it is requested to kindly upload the same on the official website of the Ministry.


(Muhammad Umar Riaz)
Assistant Director (HR-II)

✓ **Deputy Director (IT), Ministry of Commerce, Islamabad**
HR-II Section's U.O No: 4(2)/2022-Admn/HR-II, dated 22nd July, 2022.

5433

Government of Pakistan
Ministry of Economic Affairs
(Economic Affairs Division)

F.No. 3-1/UNESCAP/UN-II-2022

Islamabad, the 18th July, 2022

OFFICE MEMORANDUM

Subject: - Senior Level Job Opening: Deputy Director, Senior Statistician, P-5, ESCAP

The undersigned is directed to enclose herewith a self-explanatory copy of e-mail received from ESCAP on 7th July, 2022 on the subject noted above.

2. ESCAP has requested Government of Pakistan to circulate the subject information to relevant Ministries/Department. The criteria for the subject job is as under: -

- A minimum of ten years of progressively responsible experience in a managerial position within national or international statistical system, doing planning and implementation of statistical programme in core areas such as economic statistics, demographic and social statistics, and/or environmental statistics and statistics in other emerging areas (e.g. compilation of national accounts, supply use tables, economic census & business register, quality assurance framework and survey methodology is required;
- Working experience in the design, organization and management of training in official statistical to various audience, preferably in the Asia-Pacific region, is required.
- Working experience on coordination of inter-agencies for statistical training programmes is desirable;
- Publication work regarding official statistics is desirable;
- Advanced university degree (Master's degree or equivalent) in statistics, mathematics or related field, or Ph.D in any of the above fields;

3. Complete information about the responsibilities and requirements for the position is available at <https://careers.un.org> and <http://www.unescap.org/jobs>.

4. It is requested to circulate the subject job opening with relevant officials to apply for the post online through Inspira System under intimation to this Ministry by 29th July, 2022. Job Opening advertised on the Careers Portal will be removed at 11.59p.m. (New York time) on the deadline date.


(Pirah Aftab)
Section Officer (UN-II)
Tele: 9206318

1. Secretary, Cabinet Division, Government of Pakistan, Islamabad.
2. Secretary, Establishment Division, Government of Pakistan, Islamabad.
3. Secretary, Climate Change Division, Government of Pakistan, Islamabad.
4. Secretary, Aviation Division, Government of Pakistan, Islamabad.
5. Secretary, Ministry of National Food Security and Research, Government of Pakistan, Islamabad.
6. Secretary, Ministry of Planning, Development & Special Initiatives, Government of Pakistan, Islamabad.
7. Secretary, Ministry of National Health Services Regulations and Coordination, Government of Pakistan, Islamabad.

!!!Possible SPAM!!! Senior-level job opening: Deputy Director, Senior Statistician, P-5, ESCAP

From : ESCAP-OES <oes.unescap@un.org>
Subject : !!!Possible SPAM!!! Senior-level job opening: Deputy Director, Senior Statistician.
P-5, ESCAP
To : Group Countries <groupcountries@unitednations.onmicrosoft.com>
Cc : ACPR members <acprmembers@unitednations.onmicrosoft.com>, ACPR Thailand
<acprthailand@unitednations.onmicrosoft.com>

Thu, Jul 07, 2022 02:40 AM

 6 attachments

Dear Sir/Madam,

Please find attached a note verbale dated 7 July 2022 and the job opening concerning the following senior-level post:

- Deputy Director, Senior Statistician, P-5
(Application deadline: 29 July 2022)

The Secretariat requests the assistance of Member States in widely circulating this information and encouraging qualified candidates, particularly women, to apply for the job opening.

Thank you.

Yours sincerely,

Office of the Executive Secretary
United Nations Economic and Social Commission for Asia and the Pacific
Office: +662 288 1940 | oes.unescap@un.org
www.unescap.org



 **2022-00675nv_Deputy Director Senior Statistician P5.pdf**
98 KB

 **JO 183711 SIAP P5.pdf**
126 KB



United Nations

careers

Job Opening

Posting Title: Deputy Director, Senior Statistician, P5
Job Code Title: SENIOR STATISTICIAN
Department/ Office: Economic and Social Commission for Asia and the Pacific
Duty Station: TOKYO
Posting Period: 30 June 2022-29 July 2022
Job Opening number: 22-STT-ESCAP-183711-R-TOKYO (X)
Staffing Exercise ID: N/A

United Nations Core Values: Integrity, Professionalism, Respect for Diversity

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Org. Setting and Reporting

The mandate of the United Nations Economic and Social Commission for Asia and the Pacific (ESCAP) is to promote sustainable and inclusive development and regional connectivity in the Asian and Pacific region. ESCAP's role as a regional development arm of the United Nations Secretariat is to support its membership with policy oriented research and analysis, normative support and technical assistance and capacity building, to respond to the development priorities and changing needs of the Asian and Pacific region.

The Statistical Institute for Asia and the Pacific (SIAP), located in Chiba, Japan, was established in May 1970 as a centre for statistical training in Asia and the Pacific. SIAP is a regional institution of ESCAP with a Governing Council which reviews the administration and financial status of the Institute and the implementation of its programme of work. SIAP's mission is to strengthen, through practically oriented training of official statisticians, the capability of the developing members and associate members and economies in transition of the region to collect, analyze and disseminate statistics as well as to produce timely and high quality statistics that can be utilized for economic and social development planning, and to assist those developing members and associate members and economies in transition in establishing or strengthening their statistical training capability and other related activities. The Institute supports the overall work programme of the ESCAP Statistics sub-programme.

This position is in the Statistical Institute for Asia and the Pacific (SIAP), located in Chiba, Japan. The incumbent of the post reports directly to the Director of the Statistical Institute for Asia and the Pacific.

Responsibilities

Under the direct supervision of the Director of the Statistical Institute for Asia and the Pacific, the incumbent is responsible for the following duties:

1. Plans and directs the programme of work related to the SIAP training programmes providing both technical and managerial supervision of all activities.
2. Supervises, develops and designs new or improved learning content and methods of instruction of training programmes, including e-learning, and the measurement of outcomes and impact of statistical training provided by SIAP.
3. Undertakes training activities including preparation of training materials and delivery of lectures on selected topics in official statistics.
4. Initiates, plans and directs preparation of publications, manuals and instructional materials, both print and web-based, in support of SIAP's work and training activities.
5. Prepares inputs for the programme of work of SIAP, determining priorities, ensuring alignment with the

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ESCAP statistics subprogramme and allocating resources for the completion of outputs and their timely delivery.

6. Prepares and delivers reports and other technical documentation on budget/programme performance, programmatic/substantive issues for presentation to SIAP Governing Council, the Committee on Statistics, the Commission, technical meetings and expert groups.

7. Develops and maintains relationships and collaborates with the ESCAP secretariat, SIAP Governing Council and with national, regional and international statistical training institutions to ensure full coordination and to avoid duplication of efforts.

8. Liaises and coordinates with the host Government and other Member States in relation to resource mobilization and with ministries, statistical agencies and the academic community.

9. Represents SIAP at international and regional meetings and inter-agency activities.

10. Advises senior management on trends and developments in statistical training and capacity building; and recommends appropriate courses of action.

11. Manages staff, including the planning of their work and managing their performance.

12. Performs other related duties, as assigned.

Competencies

Core Competencies:

- **Professionalism:** Ability to provide technical advice in the planning, development and implementation of statistical training programmes with a view to improving and strengthening statistical capabilities of members and associate members and economies in transition. Ability to develop and deliver instructional programmes to a diverse target audience. Ability to produce reports on technical issues and to review and edit the work of others. Ability to apply UN rules, regulations, policies and guidelines in work situations. Shows pride in work and in achievements; demonstrates professional competence and mastery of subject matter; is conscientious and efficient in meeting commitments, observing deadlines and achieving results; is motivated by professional rather than personal concerns; shows persistence when faced with difficult problems or challenges; remains calm in stressful situations. Takes responsibility for incorporating gender perspectives and ensuring the equal participation of women and men in all areas of work; demonstrates knowledge of strategies and commitment to the goal of gender balance in staffing.

- **Communication:** Speaks and writes clearly and effectively; listens to others, correctly interprets messages from others and responds appropriately; asks questions to clarify and exhibits interest in having two-way communication; tailors language, tone, style and format to match audience; demonstrates openness in sharing information and keeping people informed.

- **Planning & Organizing:** Develops clear goals that are consistent with agreed strategies; identifies priority activities and assignments; adjusts priorities as required; allocates appropriate amount of time and resources for completing work; foresees risks and allows for contingencies when planning; monitors and adjusts plans and actions as necessary; uses time efficiently.

Managerial Competencies:

- **Managing Performance:** Delegates the appropriate responsibility, accountability and decision-making authority; makes sure that roles, responsibilities and reporting lines are clear to each staff member; accurately judges the amount of time and resources needed to accomplish a task and matches task to skills; monitors progress against milestones and deadlines; regularly discusses performance and provides feedback and coaching to staff; encourages risk-taking and supports creativity and initiative; actively supports the development and career aspirations of staff; appraises performance fairly.

- **Judgement/Decision-making:** Identifies the key issues in a complex situation, and comes to the heart of the problem quickly; gathers relevant information before making a decision; considers positive and negative impacts of decisions prior to making them; takes decisions with an eye to the impact on others and on the Organization; proposes a course of action or makes a recommendation based on all available information; checks assumptions against facts; determines the actions proposed will satisfy the expressed and underlying needs for the decision; makes tough decisions when necessary.

Education

Advanced university degree (Master's degree or equivalent) in statistics, mathematics or related field is required. A first-level university degree in combination with qualifying experience may be accepted in lieu of the advanced university degree.

Ph.D. in any of the above fields is highly desirable.

Work Experience



A minimum of ten years of progressively responsible experience in a managerial position within national or international statistical system, doing planning and implementation of statistical programmes in core areas such as economic statistics, demographic and social statistics, and/or environmental statistics and statistics in other emerging areas (e.g., compilation of national accounts, supply use tables, economic census & business register, quality assurance framework and survey methodology) is required.

Working experience in the design, organization and management of training in official statistics to a various audience, preferably in the Asia-Pacific region, is required.

Working experience on coordination of inter-agencies for statistical training programmes is desirable.

Publication work regarding official statistics is desirable.

Languages

English and French are the working languages of the UN Secretariat. For the post advertised, fluency in English is required. Working knowledge of Japanese is highly desirable. Knowledge of another UN official language is an advantage.

Assessment

Evaluation of qualified candidates may include an assessment exercise which may be followed by competency-based interview.

Special Notice

Staff members are subject to the authority of the Secretary-General and to assignment by him or her. In this context, all staff are expected to move periodically to new functions in their careers in accordance with established rules and procedures. Staff of the United Nations Secretariat must fulfill the lateral move requirements to be eligible to apply for this vacancy and are requested to indicate all qualifying lateral moves in their Personal History Profile (PHP) and cover note.

This post is funded from extra budgetary resources. The initial appointment is for a period of one year. Extension of appointment is subject to satisfactory performance, continued availability of funds, and aligned to stipulations of the SIAP Statute in force at the time of extension (<https://www.unsiap.or.jp/about/statute.html>).

The United Nations Secretariat is committed to achieving 50/50 gender balance in its staff. Female candidates are strongly encouraged to apply for this position.

United Nations Considerations

According to article 101, paragraph 3, of the Charter of the United Nations, the paramount consideration in the employment of the staff is the necessity of securing the highest standards of efficiency, competence, and integrity. Candidates will not be considered for employment with the United Nations if they have committed violations of international human rights law, violations of international humanitarian law, sexual exploitation, sexual abuse, or sexual harassment, or if there are reasonable grounds to believe that they have been involved in the commission of any of these acts. The term "sexual exploitation" means any actual or attempted abuse of a position of vulnerability, differential power, or trust, for sexual purposes, including, but not limited to, profiting monetarily, socially or politically from the sexual exploitation of another. The term "sexual abuse" means the actual or threatened physical intrusion of a sexual nature, whether by force or under unequal or coercive conditions. The term "sexual harassment" means any unwelcome conduct of a sexual nature that might reasonably be expected or be perceived to cause offence or humiliation, when such conduct interferes with work, is made a condition of employment or creates an intimidating, hostile or offensive work environment, and when the gravity of the conduct warrants the termination of the perpetrator's working relationship. Candidates who have committed crimes other than minor traffic offences may not be considered for employment.

Due regard will be paid to the importance of recruiting the staff on as wide a geographical basis as possible. The United Nations places no restrictions on the eligibility of men and women to participate in any capacity and under conditions of equality in its principal and subsidiary organs. The United Nations Secretariat is a non-smoking environment.

The paramount consideration in the appointment, transfer, or promotion of staff shall be the necessity of securing the highest standards of efficiency, competence, and integrity. By accepting an offer of appointment, United Nations staff members are subject to the authority of the Secretary-General and assignment by him or her to any activities or offices of the United Nations in accordance with staff regulation 1.2 (c). In this context, all internationally recruited staff members shall be required to move periodically to discharge new functions within or across duty stations under conditions established by the Secretary-General.

Applicants are urged to follow carefully all instructions available in the online recruitment platform, inspira.



For more detailed guidance, applicants may refer to the Manual for the Applicant, which can be accessed by clicking on "Manuals" hyper-link on the upper right side of the Inspira account-holder homepage.

The evaluation of applicants will be conducted on the basis of the information submitted in the application according to the evaluation criteria of the job opening and the applicable internal legislations of the United Nations including the Charter of the United Nations, resolutions of the General Assembly, the Staff Regulations and Rules, administrative issuances and guidelines. Applicants must provide complete and accurate information pertaining to their personal profile and qualifications according to the instructions provided in Inspira to be considered for the current job opening. No amendment, addition, deletion, revision or modification shall be made to applications that have been submitted. Candidates under serious consideration for selection will be subject to reference checks to verify the information provided in the application.

Job openings advertised on the Careers Portal will be removed at 11:59 p.m. (New York time) on the deadline date.

No Fee

THE UNITED NATIONS DOES NOT CHARGE A FEE AT ANY STAGE OF THE RECRUITMENT PROCESS (APPLICATION, INTERVIEW MEETING, PROCESSING, OR TRAINING). THE UNITED NATIONS DOES NOT CONCERN ITSELF WITH INFORMATION ON APPLICANTS' BANK ACCOUNTS.

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ECONOMIC AND SOCIAL COMMISSION FOR ASIA AND THE PACIFIC

OES/B/2

The Secretariat presents its compliments to the Member States of the United Nations and has the honour to refer to the job opening for the post of Deputy Director, Senior Statistician, P-5 at the Economic and Social Commission for Asia and the Pacific, as detailed below:

Deputy Director, Senior Statistician, P-5
(Application deadline: 29 July 2022)

Among other attributes, the ideal candidates will have:

- A minimum of ten years of progressively responsible experience in a managerial position within national or international statistical system, doing planning and implementation of statistical programmes in core areas such as economic statistics, demographic and social statistics, and/or environmental statistics and statistics in other emerging areas (e.g. compilation of national accounts, supply use tables, economic census & business register, quality assurance framework and survey methodology);
- Working experience in the design, organization and management of training in official statistics to various audiences, preferably in the Asia-Pacific region;
- Working experience in coordination of inter-agencies for statistical training programmes;
- Publication work regarding official statistics;
- Advanced university degree (Master's degree or equivalent) in statistics, mathematics or related field, or Ph.D. in any of the above fields.

Complete information about the responsibilities and requirements for this position is available at <https://careers.un.org> and <http://www.unescap.org/jobs>.

The Secretariat requests the assistance of Member States in widely circulating this information and encouraging qualified candidates, particularly women, to apply through the Inspira system, and further expresses its appreciation to the Member States for their interest in its efforts to identify the best qualified candidates for this position.

The Secretariat avails itself of the opportunity to renew to the Member States of the United Nations the assurances of its highest consideration.



7 July 2022

Member States of the United Nations