

**GOVERNMENT OF PAKISTAN  
MINISTRY OF COMMERCE**



No. 5(1)/2022-Admn-I/HR-I

Islamabad, the 14<sup>th</sup> June, 2022

**CIRCULAR**

**SUBJECT: - INVESTMENT PROMOTION AND BUSINESS ENVIRONMENT  
REFORM ADVANCE**

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 1(18) Japan-II/2022 dated 1<sup>st</sup> June 2022, received from Ministry of Economic Affairs on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested officers of the Ministry who fulfill the eligibility criteria may send their nominations duly approved by their respective Head(s) of the Wing(s) to HR-I Section latest by **30-06-2022 positively**

Encl: **As above**

**(Dr. Beenish Noor)**  
Deputy Director (HR-I)

**Database Administrator,  
Ministry of Commerce,  
Islamabad**

No. 1 (18) Japan-II/2022

Islamabad, the June 01, 2022

**OFFICE MEMORANDUM**

**SUBJECT: INVESTMENT PROMOTION AND BUSINESS ENVIRONMENT REFORM ADVANCE) (B)**

The undersigned is directed to refer to the subject noted above and to state that Japan International Cooperation Agency has offered one seat for subject training course scheduled to be held w.e.f July 28, 2022 to August 31, 2022 (Online). All concerned Ministries / Divisions / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by 23-07-2022 along with three (3) copies of prescribed JICA forms, CNIC, FTC Performa and Passport as advised in the G.I. Booklet.

**Course Objective:**

Understanding on FDI promotion policies, business environment reforms and practical FDI promotion approaches which are necessary for attracting FDI is strengthened.

**Eligibility Criteria: -**

The applicant should:

- Be high-level government officer (above the level of director in ministry/department ) at investment promotion agencies or related ministries.
- Have more than 3 years' working experience in the relevant field.
- Be a graduate of university or equivalent
- Have command of spoken and written English
- Have basic computer skills such as sending / receiving email with attachments and using a web browser.
- Be Between the age of 28 and 50 years
- Must be in good health

2. New prescribed JICA Application Forms along specimen of FTC Performa can be downloaded from EAD's website [www.ead.gov.pk](http://www.ead.gov.pk) under "Foreign Trainings" link in "Forms" and also available on JICA's website [www.jica.go.jp/pakistan/english/index.html](http://www.jica.go.jp/pakistan/english/index.html).

3. In case of selection of the officer the concerned Departments are requested to ensure timely relieving of the officer along with NOC.

4. Nomination of contractual employees will not be entertained.

(Hamid Karim)

Deputy Secretary (Japan)

Ph: 051-9206167

1. Secretary, Ministry of Commerce, Government of Pakistan, Islamabad.
2. Secretary, Ministry of Industries & Production, Government of Pakistan, Islamabad
3. Secretary, Board of Investment (BOI), Government of Pakistan, Islamabad.
4. Chairman, Planning & Development Board, Government of Punjab, Lahore
5. Chairman, Planning & Development Board, Government of Sindh, Karachi
6. Addl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
7. Addl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta.
8. Addl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit,
9. Addl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffargarh

cc to:

CEO, Punjab Board of Investment & Trade, Lahore  
Secretary Investment Department, Government of Sindh, Karachi

- i.i. **Secretary, Board of Investment & Trade, Government of Khyber Pakhtunkhwa, Peshawar.**
- iv. **CEO, Board of Investment & Trade, Government of Balochistan, Quetta**
- v. **Joint Secretary (Training), Establishment Division, Islamabad**
- vi. **System Analyst (Computer Center), EAD with request to kindly upload JICA's G.I Booklet on EAD's Website.**