

GOVERNMENT OF PAKISTAN
MINISTRY OF COMMERCE



No. 5(1)/2022-Admn-I/HR-I

Islamabad, the 23rd June, 2022


CIRCULAR

SUBJECT: - TRAINING PROGRAM OF IDE-JETRO 2022-2023

Please find enclosed herewith a copy of self explanatory Office Memorandum No. 1(22) Japan-II/2022 dated 16th June 2022 received from Ministry of Economic Affairs on the above mentioned subject for placing on the website of the Ministry of Commerce.

2. Interested officers of the Ministry who fulfill the eligibility criteria may send their nominations duly approved by their respective Head(s) of the Wing(s) to HR-I Section latest by **24-06-2022** positively.

Encl: **As above**


(Ahsan Riaz Chaudhary)
Director (HR & CP)

✓ **Database Administrator,
Ministry of Commerce,
(Islamabad.)**

**Government of Pakistan
Ministry of Economic Affairs
(Japan Wing)**

No.1(22)Japan-II/2022

Islamabad, the June 16, 2022

OFFICE MEMORANDUM

SUBJECT: TRAINING PROGRAM OF IDE-JETRO 2022-2023

The undersigned is directed to state that the Japan External Trade Organization (JETRO), Govt. of Japan has invited one nomination for 2022-2023 IDEAS Training Program to be held w.e.f 1st September, 2022 to 20th January, 2023. JETRO is planning two courses i.e Course O-A includes 75 classes in total with an invitation to Japan for about one month, and Course O-B 40 classes by online. All concerned Ministries / Departments are requested to send nomination of a suitable officer who fulfills the following criteria to the undersigned by 27-06-2022 along with three (3) copies of prescribed IDEAS application form, one copy of surety bond, undertaking, CNIC, passport, FTC Per'orma for further proceedings.

Course Objective:

IDEAS Training Program aims to develop the capacity of the government officials, who are engaged in the policymaking related to trade and investment.

Eligibility Criteria:-

The applicants should:-

- Working for the government / public institutions, engaged in the field of promotion of trade and investment.
- Have work experience of more than 3 years. Excellent applicants with less than three years of work experience would also be eligible for training participation on a case-by-case basis.
- Be 35 years of age or younger.
- Have a Master's degree or equivalent experience in the field.
- Excellent applicants who only have bachelor's degree would also be eligible for training participation on a case-by-case basis.
- Proficient in spoken and written English

2. IDEAS Training Program Application Form, specimen of surety bond, undertaking, letter of reference, and FTC Per'orma can be downloaded from EAD's website www.ead.gov.pk under "Foreign Trainings" link in "Forms" and also available on JETRO's website www.jetro.go.jp.

3. Nomination of contractual employees will not be entertained.



(Hamid Karim)
Deputy Secretary (Japan)
Ph: 051-9203167

1. Secretary, Ministry of Commerce and Textile, Govt. of Pakistan, Islamabad
2. Secretary, Ministry of Finance, Govt. of Pakistan, Islamabad.
3. Secretary, Planning Development and Special Initiatives Division, Govt. of Pakistan, Islamabad

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4. Secretary, Ministry of Industries & Production, Government of Pakistan, Islamabad
5. Chairman, Board of Investment, Islamabad.
6. Chairman, Planning & Development Board, Government of Punjab, Lahore
7. Chairman, Planning & Development Board, Government of Sindh, Karachi
8. Adl. Chief Secretary, Planning & Development Department, Government of KPK, Peshawar
9. Adl. Chief Secretary, Planning & Development Department, Government of Balochistan, Quetta
10. Adl. Chief Secretary, Planning & Development Department, Government of Gilgit-Baltistan, Gilgit
11. Adl. Chief Secretary, Planning & Development Department, Government of AJK, Muzaffarabad.

Copy to:-

- i) Joint Secretary (Training) Establishment Division, Islamabad
- ii) Joint Secretary (Admin) Ministry of Economic Affairs, Islamabad
- iii) System Analyst (Computer Center), MoEA with request to kindly upload the training program on MoEA's Website.